

# immersion 2024

SEI Family Office Services



## **ARCHWAY PLATFORM**

**Operating companies,  
central disbursement  
accounts, and other  
unconventional entities  
tracked on the Archway  
Platform.**



**immersion 2024**

## Your speakers today.



**Eric Sampson**  
Relationship Manager



**Olivia Thomas**  
Client Relations Analyst

# Agenda.

|           |   |
|-----------|---|
| <b>1.</b> | <b>Introduction: Beyond the traditional entity types.</b> |
| <b>2.</b> | <b>Looks familiar: Operating companies.</b>               |
| <b>3.</b> | <b>Looks familiar: Family office management.</b>          |
| <b>4.</b> | <b>Looks familiar: Pooled cash vehicles.</b>              |
| <b>5.</b> | <b>Other unique entity structures.</b>                    |
| <b>6.</b> | <b>Additional resources.</b>                              |

**Unconventional entities.**

# **Introduction: Beyond the traditional entity types.**

## Introduction: Beyond the traditional entity types.

**Operating  
companies**

**Family office  
management**

**Pooled  
investment  
vehicles**

**Unconventional entities.**

**Looks familiar: Operating companies.**



**immersion 2024**

## Overview: Operating companies.

**Oil & Gas  
Companies**

**Real Estate  
Investment**

**Art  
Collectives**

**Wellness  
Retreats**

**Farms and  
Ranches**



# Overview: Operating Companies.












Examples of typical business needs:

- **Track inventory** like art, tangible goods, livestock, land or mineral rights
- **Keep track of equipment and buildings** and account for maintenance costs
- **Evaluate costs** by projects or cost centers
- **Invoice customers** and maintain receivable details
- **Pay bills** and track expense trends

# Operating Companies: Structure.

## Chart of Accounts

- Generally try to keep a uniform chart of accounts across enterprise
- A separate, uniquely structured chart of accounts may be required for specific business needs

| Account | Name                       | Currency | Account Value | D   |
|---------|----------------------------|----------|---------------|---|
| 10000   | ASSETS                     | USD      |               |  |
| 11000   | .. Cash                    | USD      |               |  |
| 11100   | .... Bank Deposits         | USD      |               |  |
| 11101   | ..... Farmers Credit Union | USD      | \$392,650.00  |  |
| 11102   | ..... Bank of America      | USD      | \$100.00      |  |
| 12000   | .. Current Assets          | USD      |               |  |
| 12800   | .... Ranch                 | USD      |               |  |
| 12801   | ..... Land/Property        | USD      | \$400,000.00  |  |
| 12802   | ..... Crops                | USD      | \$287,500.00  |  |
| 12803   | ..... Livestock            | USD      | \$120,000.00  |  |
| 12804   | ..... Equipment            | USD      | \$200,000.00  |  |

# Operating Companies: Structure.

## Ownership

- Operating companies can be a stand-alone entity (i.e. not owned by any other entity tracked on the platform)

Edit GL Equity Account

Account

Investor Classifications

Account Classifications

IF THIS ACCOUNT SHOULD RECEIVE PORTFOLIO INCOME ALLOCATIONS, 'CLASSIFICATIONS' SETUP AND ASSIGNMENT IS REQUIRED.

Account Code (30000 - 39998)

30000

Inactive

☐

Reference

Investor

Dogwood Ranch (profile)

Add

Account Name

Dogwood Ranch

# Operating Companies: Structure.

## Ownership

- Operating companies can be included in your existing nesting structure (i.e. owned by another entity on the Archway Platform)

The screenshot displays the Archway Platform interface. At the top, a blue header bar contains the text 'Briarcliff Capital II', a search icon, 'Dogwood Ranch, LLC', and 'Open Period: 05/01/2024 to 05/31/2024'. Below the header, the main content area is titled 'Entity / Setup / GL Equity Accounts'. On the left, a table titled 'Equity Accounts' lists four accounts: '30000 Ranger Dutton', '30010 Cathie Roberts' (highlighted), '30020 Mark Calaway', and '30030 Phillip Brooks'. On the right, a modal window titled 'Edit GL Equity Account' is open. It features a red warning message: 'IF THIS ACCOUNT SHOULD RECEIVE PORTFOLIO INCOME ALLOCATIONS, 'CLASSIFICATIONS' SETUP AND ASSIGNMENT IS REQUIRED.' Below this, there are input fields for 'Account Code (30000 - 39998)' with the value '30010', an 'Inactive' checkbox, a 'Reference' field, an 'Investor' dropdown menu showing 'Cathie Roberts (entity)', and an 'Account Name' field with the value 'Cathie Roberts'. An 'Add' button is located next to the investor dropdown.

| Account              |
|----------------------|
| 30000 Ranger Dutton  |
| 30010 Cathie Roberts |
| 30020 Mark Calaway   |
| 30030 Phillip Brooks |

**Edit GL Equity Account**

**IF THIS ACCOUNT SHOULD RECEIVE PORTFOLIO INCOME ALLOCATIONS, 'CLASSIFICATIONS' SETUP AND ASSIGNMENT IS REQUIRED.**

Account Code (30000 - 39998)  ☐ Inactive

Reference

Investor

Account Name

# Operating Companies: Structure.

## Ownership

- Operating companies can be included in your existing nesting structure (i.e. owned by another entity on the Archway Platform)

|       |  |     |                |   |
|-------|--|-----|----------------|---|
| 15000 | .. Notes Receivable                      | USD |                |  |
| 15100 | .... Internal Notes Receivable (Payable) | USD | \$475,000.00   |  |
| 16000 | .. Personal Assets                       | USD |                |  |
| 16020 | ..... Automobiles                        | USD | \$1,400,000.00 |  |
| 16060 | ..... Artwork                            | USD | \$2,250,000.00 |  |
| 16120 | ..... Personal Real Estate               | USD | \$340,000.00   |  |
| 16210 | ..... Dogwood Ranch                      | USD | \$1,635,000.00 |  |

# Operating Companies: Structure.

## Portfolios

- Portfolios can hold securitized assets. For Dogwood Ranch this could include things like land rights, crops, livestock, equipment.
- GL Integration point allows the market value of these assets to be included on the balance sheet.
- Portfolios can be configured to house one asset, or many similarly grouped assets

| Portfolios             |  |                          |   |
|------------------------|--|--------------------------|---|
| Portfolio Name         |  | Default                  | D |
| Crop Field 1           |  | <input type="checkbox"/> | 1 |
| Crop Field 2           |  | <input type="checkbox"/> | 1 |
| Crop Field 3           |  | <input type="checkbox"/> | 1 |
| Crop Field 4           |  | <input type="checkbox"/> | 1 |
| Crop Field 5           |  | <input type="checkbox"/> | 1 |
| Dogwood Ranch Property |  | <input type="checkbox"/> |   |
| Equipment              |  | <input type="checkbox"/> |   |
| Land Rights            |  | <input type="checkbox"/> |   |
| Livestock              |  | <input type="checkbox"/> |   |

# Operating Companies: Structure.

## Security Master

- Securities can be created to show an individual asset as a Security

Entity / Portfolio / Open Positions

**Open Position Metrics** <<




Portfolio

Equipment ▼

Go

As of Date

05/31/2024

**Open Positions** *Unsaved changes* View Standard View \*   




| Type ▼    | Name ▼                   | Quantity | Position Price |
|-----------|--------------------------|----------|----------------|
| Equipment | John Deere 7210R Tractor | 1.00     | 200,000.0000   |

# Operating Companies: Structure.

## Security Master

- Securities can be created to show an individual asset as a Security
- A Security can also represent a group of assets in aggregate

Entity / Portfolio / Open Positions

|                              |    |                       |                        |      |                 |   |   |   |
|------------------------------|----|-----------------------|------------------------|------|-----------------|---|---|---|
| <b>Open Position Metrics</b> | << | <b>Open Positions</b> | <i>Unsaved changes</i> | View | Standard View * |  |  |  |
| Portfolio                    |    |                       |                        |      |                 |   |   |   |
| Livestock                    | Go |                       |                        |      |                 |   |   |   |
| As of Date                   |    |                       |                        |      |                 |   |   |   |
| 05/31/2024                   |    |                       |                        |      |                 |   |   |   |

| Type      | Name            | Quantity | Position Price | Reporting Market ... |
|-----------|-----------------|----------|----------------|----------------------|
| Livestock | Beef Cattle     | 500.00   | 100.0000       | \$50,000.00          |
| Livestock | Swine           | 1,000.00 | 20.0000        | \$20,000.00          |
| Livestock | Poultry Chicken | 5,000.00 | 10.0000        | \$50,000.00          |



# Operating Companies: Structure.

## Security Master

- Securities can be created to show an individual asset as a Security
- A Security can also represent a group of assets in aggregate
- If tracking an individual asset, such as a piece of equipment, book the initial purchase as:
  - Quantity = 1
  - Unit Price = the purchase price/original price
- The Market Value tab allows for the valuation to be tracked for the Security. Unrealized Gains will flow to Income Statement based on Security's income characteristic setup

**Add Transaction**

Transaction Notes Coding Brokers

Type: Equipment

Security: 7210R - John Deere 7210R Tractor **Add**

Trading Security

Buy/Sell: Buy

Multiplier: 1

Trade Date: month/day/year

Settlement Date: month/day/year

Quantity: 1

Unit Price: 200,000

Total Cost: 200,000

Accrued Interest: 0

# Operating Companies: Structure.

## Accounts Receivable

- Create a Profile for Customers that are making purchases from your company

Add Profile

Profile Name10 character(s)

Chris Rose

Profile Type

☐ Investor

☒ Customer

☐ Vendor

General

Entity Associations

Classifications

Benchmark Rates

AR

AP

Salutation

Mr.▼

First Name

Christoper

Middle Name

Last Name

Rose

Profile Company21 character(s)

Beefeaters of America

Parent Profile

None▼

# Operating Companies: Structure.

## Accounts Receivable

- Create a Profile for Customers that are making purchases from your company
- AR Purchase Item and Item Types allow for mapping to GL. This ensures an accurate ledger entry when invoices are created.

Add Item

Item Type

Livestock

Add

Item Code

Item Name

Freezer Beef

Unit Price

1.00

Active

☒

Debit Account

12100 .... Accounts Receivable

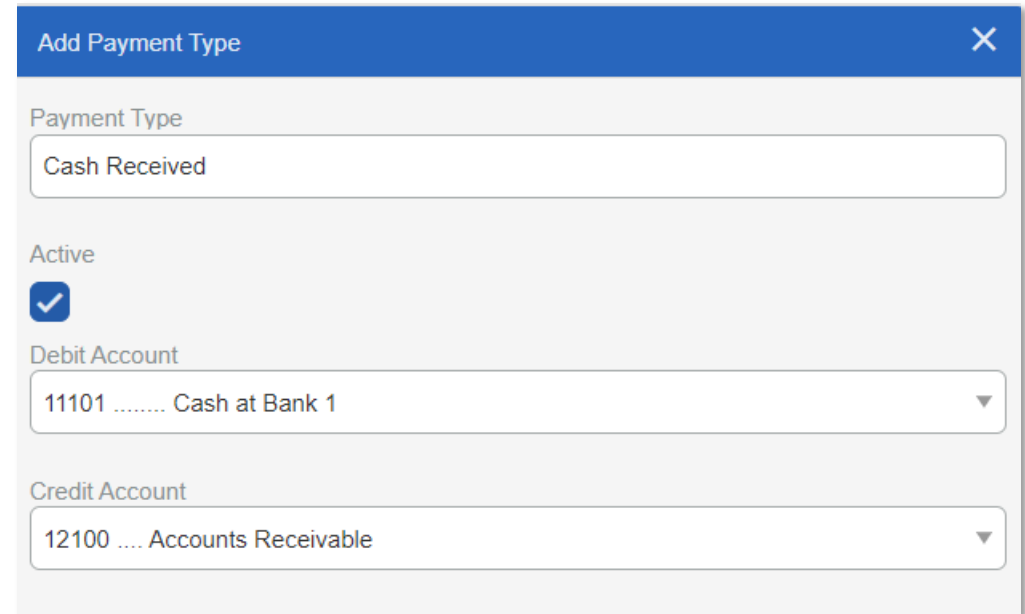
Credit Account

41390 ..... Livestock Harvest

# Operating Companies: Structure.

## Accounts Receivable

- Create a Profile for Customers that are making purchases from your company
- AR Purchase Item and Item Types allow for mapping to GL. This ensures an accurate ledger entry when invoices are created.
- AR Payment Type needs to be configured to allow for receipt of payment from Customers.



The screenshot shows a dialog box titled "Add Payment Type" with a close button (X) in the top right corner. The dialog contains the following fields:

- Payment Type:** A text input field containing "Cash Received".
- Active:** A checkbox that is checked, indicated by a blue checkmark icon.
- Debit Account:** A dropdown menu showing "11101 ..... Cash at Bank 1".
- Credit Account:** A dropdown menu showing "12100 .... Accounts Receivable".

# Operating Companies: Structure.

## Code Blocks

- Can be used to break out data within a single GL. Can also be thought of as a sub-ledger.
- Typically used to track expenses related to specific projects or particular cost centers
- Code Blocks are flexible and unlimited  
Code Block options can be added

Code Block Detail: Ranch Projects

Edit

Sequence

1

Code Block Name

Ranch Projects

Notes

Used to track expenses related to the various barns on Dogwood Ranch.

Code Block Options

Include Inactive ☐

| Code        | Option Name | D |
|-------------|-------------|---|
| Cattle Barn | Cattle Barn |   |
| Hog Barn    | Hog Barn    |   |
| New Barn    | New Barn    |   |

## [Sort of] Common scenarios: Running a ranch.

Farmer Mike Hansford was out driving the tractor. While distracted by scrolling on TikTok he accidentally drove into a ditch, breaking the axle on the tractor. The ranch has to pay for repairs to the tractor.

- Archway Platform Tools:
  - Security Master: our tractor is setup on the platform as a Security
  - Accounts Payable: an AP Bill will be created for the amount due to the tractor repair company
  - Client Portal: our ranch manager will approve the expense on his cell phone via the Client Portal
- Reporting:
  - *Open Positions*
  - *Bills by Item Type*

# [Sort of] Common scenarios: Running a ranch.

## Security Master

- The tractor has been created in the Security Master and is actively held as an open position in our 'Equipment' portfolio


Entity / Portfolio / Open Positions




**Open Position Metrics** <<

Portfolio

Equipment ▼ **Go**

As of Date

05/31/2024 

**Open Positions** *Unsaved changes* View Standard View \*   

| Type ▼    | Name ▼                   | Quantity | Position Price |
|-----------|--------------------------|----------|----------------|
| Equipment | John Deere 7210R Tractor | 1.00     | 200,000.0000   |

# [Sort of] Common scenarios: Running a ranch.

## Accounts Payable

- Add a Bill for the Vendor to be paid. New Vendors will be created in the Profile menu.

Add Bill - Entity: Dogwood Ranch, LLC

Basics Payments Accounting Workflow History Vendor History

Vendor  
Anya's Big Equipment Repair Add

Pay To Address  
None Load Add

Last Bill Date:  
Last Bill Amt:

Vendor Bill Date  
05/01/2024

Post Date  
05/01/2024

Payment Term  
Net 30 Add

Due Date  
05/31/2024  Age: 0 days

Bill Number 6 character(s)  
405691

PO Number 0 character(s)

Notes 34 character(s)  
Axel repair on John Deere tractor.



## [Sort of] Common scenarios: Running a ranch.

## Accounts Payable

- Add a Bill for the Vendor to be paid. New Vendors will be created in the Profile menu.
- The Line Item will direct which expense category this bill will be recorded in to.

Entity

Item

Line Name

Quantity

Line Total

...

Add

Dogwood Ra...

Tractor Maint...

Tractor Maintena...

1

9,650.00

Template

None

Load

Bold text indicates inter-company entries

Red text indicates unapproved payments

| Item              | Line Name        | Quantity | Line Total        | D | Del... | Edit |
|-------------------|------------------|----------|-------------------|---|--------|------|
| Tractor Maint...  | Tractor Maint... | 1.00     | \$9,650.00        |   |        |      |
| <b>Bill Total</b> |                  |          | <b>\$9,650.00</b> |   |        |      |

☐ Apply Payment

# [Sort of] Common scenarios: Running a ranch.

## Accounts Payable

- Add a Bill for the Vendor to be paid. New Vendors will be created in the Profile menu.
- The Line Item will direct which expense category this bill will be recorded in to.
- With the AP Line Item, a specific Portfolio and Security can be tagged. This will associate the expense item to that particular asset for performance and income tracking.

Entity: Dogwood Ranch, LLC

Item: Tractor Maintenance (Maintenance and Repair) Add

Asset: None Add

Portfolio: Equipment

Security Type: Equipment Security: 7210R - John Deere 7210R Tractor Add

Debit 55311 - Repairs and Maintenance  
Credit 21010 - Accounts Payable

Line Name: Tractor Maintenance

| Item Quantity | Unit Price | Line Price |
|---------------|------------|------------|
| 1             | 9,650.00   | 9,650.00   |

# [Sort of] Common scenarios: Running a ranch.

## Bill Approval

- Bills can be entered into Workflow
  - This is a way that a business/ranch manager can keep control of expense approvals.
- Notifications can be used to alert the manager when an expense needs to be reviewed.
- Approval can be done via cell phone or tablet.

MY APPROVALS

Current Filters: Status: Pending

| Vendor                | Due Date ↓ | Bill Amount |
|-----------------------|------------|-------------|
| Anya's Big Equipme... | 05/31/2024 | \$9,650.00  |

**PENDING**

Bill Posted 05/01/2024      Approval 1 Pending      Payment Pending

05/01/2024 BILL DATE      05/31/2024 DUE DATE

\$9,650.00 BILL AMOUNT      Net 30 PAYMENT TERM

55045 BILL #      PO #

NOTES

55311 - Repairs and Maintenance - 9,650.00 ACCOUNTING

Anya's Big Equipment Repair VENDOR

Dogwood Ranch, LLC BILLED ENTITY

PAY TO ADDRESS

\$9,650.00 TOTAL BILLED      \$0.00 TOTAL PAID

1

# [Sort of] Common scenarios: Running a ranch.

## Open Positions by Portfolio

OPEN POSITIONS BY PORTFOLIO

Dogwood Ranch, LLC

As of 05/31/2024

| Identifier               | Description              | Local Currency |            |            |            |            |            |              |            | Reporting (USD) |  |
|--------------------------|--------------------------|----------------|------------|------------|------------|------------|------------|--------------|------------|-----------------|--|
|                          |                          | Quantity       | Unit Cost  | Cost Basis | Unit Tax   | Tax Basis  | Price      | Market Value | Unrealized | Market Value    |  |
| EQUIPMENT                |                          |                |            |            |            |            |            |              |            |                 |  |
| USD                      |                          |                |            |            |            |            |            |              |            |                 |  |
| EQUIPMENT                |                          |                |            |            |            |            |            |              |            |                 |  |
| 7210R                    | John Deere 7210R Tractor | 1.00           | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00   | 0.00       | 200,000.00      |  |
|                          | TOTAL EQUIPMENT          | 1.00           |            | 200,000.00 |            | 200,000.00 |            | 200,000.00   | 0.00       | 200,000.00      |  |
|                          | TOTAL USD                | 1.00           |            | 200,000.00 |            | 200,000.00 |            | 200,000.00   | 0.00       | 200,000.00      |  |
|                          | TOTAL EQUIPMENT          |                |            |            |            |            |            |              |            | 200,000.00      |  |
| LIVESTOCK                |                          |                |            |            |            |            |            |              |            |                 |  |
| USD                      |                          |                |            |            |            |            |            |              |            |                 |  |
| LIVESTOCK                |                          |                |            |            |            |            |            |              |            |                 |  |
| BEEF                     | Beef Cattle              | 500.00         | 100.00     | 50,000.00  | 100.00     | 50,000.00  | 100.00     | 50,000.00    | 0.00       | 50,000.00       |  |
| PIG                      | Swine                    | 1,000.00       | 20.00      | 20,000.00  | 20.00      | 20,000.00  | 20.00      | 20,000.00    | 0.00       | 20,000.00       |  |
| PLTRY                    | Poultry Chicken          | 5,000.00       | 10.00      | 50,000.00  | 10.00      | 50,000.00  | 10.00      | 50,000.00    | 0.00       | 50,000.00       |  |
|                          | TOTAL LIVESTOCK          | 6,500.00       |            | 120,000.00 |            | 120,000.00 |            | 120,000.00   | 0.00       | 120,000.00      |  |
|                          | TOTAL USD                | 6,500.00       |            | 120,000.00 |            | 120,000.00 |            | 120,000.00   | 0.00       | 120,000.00      |  |
|                          | TOTAL LIVESTOCK          |                |            |            |            |            |            |              |            | 120,000.00      |  |
| TOTAL DOGWOOD RANCH, LLC |                          |                |            |            |            |            |            |              |            | 1,007,500.00    |  |



# [Sort of] Common scenarios: Running a ranch.

## Bills by Item Type

| BILLS BY ITEM TYPE (including Credit Card Activity) |        |                      |               |             |            |             |       |
|---|--------|----------------------|---------------|-------------|------------|-------------|-------|
| Dogwood Ranch, LLC                                  |        |                      |               |             |            |             |       |
| From 5/1/2024 to 5/31/2024                          |        |                      |               |             |            |             |       |
| Purchase Item Type                                  | Vendor | Credit Card Activity | Purchase Item | Bill Number | Bill Date  | Item Amount | Notes |
| Maintenance and Repairs                             |        |                      |               |             |            |             |       |
| Anya's Big Equipment Repair                         |        |                      | Repairs       | 55045       | 05/01/2024 | 9,650.00    |       |
| Paint by Numbers                                    |        |                      | Repairs       | 996555      | 05/01/2024 | 2,700.00    |       |
| Paint by Numbers                                    |        |                      | Repairs       | 996555      | 05/01/2024 | 4,000.00    |       |
| Paint by Numbers                                    |        |                      | Repairs       | 996555      | 05/01/2024 | 3,200.00    |       |
| Total Maintenance and Repairs                       |        |                      |               |             |            | 19,550.00   |       |

## [Sort of] Common scenarios: Running a ranch.

The barns on the property were repaired and painted. Some required more work than others and it is important to break expenses out by individual barns.







- Archway Platform Tools:
  - Accounts Payable: an AP Bill will be created for company used to paint the barns
  - Code Blocks: Code Block Options will be used to categorize how much was spent on each individual barn
- Reporting
  - *Income Statement with Code Blocks*
  - *Portfolio Profit Comparison*

## [Sort of] Common scenarios: Running a ranch.

## Accounts Payable

- Add a Bill for the Vendor to be paid.
- One Bill can be added with multiple line items: one for each barn being painted.

Bold text indicates inter-company entries  
Red text indicates unapproved payments







| Item              | Line Name | Quantity | Line Total        | D   | Del... | Edit  |
|-------------------|-----------|----------|-------------------|---|--------|---|
| Repairs (Mai...   | Repairs   | 1.00     | \$2,700.00        |  | ×      |  |
| Repairs (Mai...   | Repairs   | 1.00     | \$4,000.00        |  | ×      |  |
| Repairs (Mai...   | Repairs   | 1.00     | \$3,200.00        |  | ×      |  |
|                   |           |          |                   |   |        |   |
| <b>Bill Total</b> |           |          | <b>\$9,900.00</b> |   |        |   |

## [Sort of] Common scenarios: Running a ranch.

## Accounts Payable

- Add a Bill for the Vendor to be paid.
- One Bill can be added with multiple line items: one for each barn being painted.

Bold text indicates inter-company entries  
Red text indicates unapproved payments

| Item              | Line Name | Quantity | Line Total        | D   | Del... | Edit  |
|-------------------|-----------|----------|-------------------|---|--------|---|
| Repairs (Mai...   | Repairs   | 1.00     | \$2,700.00        |  | ×      |  |
| Repairs (Mai...   | Repairs   | 1.00     | \$4,000.00        |  | ×      |  |
| Repairs (Mai...   | Repairs   | 1.00     | \$3,200.00        |  | ×      |  |
|                   |           |          |                   |   |        |   |
| <b>Bill Total</b> |           |          | <b>\$9,900.00</b> |   |        |   |



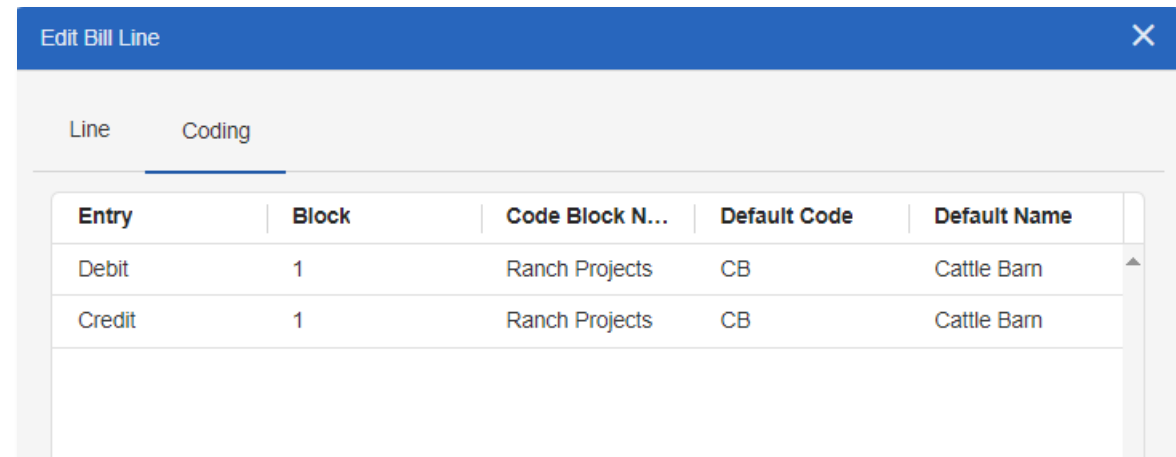
## [Sort of] Common scenarios: Running a ranch.

### Accounts Payable

- Add a Bill for the Vendor to be paid.
- One Bill can be added with multiple line items: one for each barn being painted.

### Code Blocks

- Within each Bill Line, Code Blocks can be tagged for specific GL breakout information.



| Edit Bill Line |       |                 |              |              |
|----------------|-------|-----------------|--------------|--------------|
| Line           |       | Coding          |              |              |
| Entry          | Block | Code Block N... | Default Code | Default Name |
| Debit          | 1     | Ranch Projects  | CB           | Cattle Barn  |
| Credit         | 1     | Ranch Projects  | CB           | Cattle Barn  |

# [Sort of] Common scenarios: Running a ranch.

## Income Statement

|          |                               | INCOME STATEMENT                     |
|----------|-------------------------------|--------------------------------------|
|          |                               | Dogwood Ranch, LLC                   |
|          |                               | For the Period 5/1/2024 to 5/31/2024 |
|          |                               | 5/1/2024 to 5/31/2024                |
| 50000    | EXPENSES                      |                                      |
| 55000    | Personal Property             |                                      |
| 55300    | Property Expenses             |                                      |
| 55311    | Repairs and Maintenance       |                                      |
| 55311.CB | Cattle Barn                   | \$2,700.00                           |
| 55311.HB | Hog Barn                      | \$4,000.00                           |
| 55311.NB | New Barn                      | \$3,200.00                           |
|          | Total Repairs and Maintenance | \$9,900.00                           |
|          | Total Property Expenses       | \$9,900.00                           |
|          | Total Personal Property       | \$9,900.00                           |
|          | Total EXPENSES                | \$9,900.00                           |
|          | Net Income                    | (\$9,900.00)                         |

# [Sort of] Common scenarios: Running a ranch.

## Income Statement by Code Block

|       |                         | INCOME STATEMENT BY CODE BLOCK       |              |                     |              |              |             |
|-------|-------------------------|--------------------------------------|--------------|---------------------|--------------|--------------|-------------|
|       |                         | Dogwood Ranch, LLC                   |              |                     |              |              |             |
|       |                         | For the Period 5/1/2024 to 5/31/2024 |              |                     |              |              |             |
|       |                         | None Assigned                        | Cattle Barn  | Code Block Clearing | Hog Barn     | New Barn     | Total       |
| 40000 | INCOME                  |                                      |              |                     |              |              |             |
| 41000 | Cash Inflows            |                                      |              |                     |              |              |             |
| 41300 | Other                   |                                      |              |                     |              |              |             |
| 41390 | Livestock Harvest       | \$57,745.00                          | \$0.00       | \$0.00              | \$0.00       | \$0.00       | \$57,745.00 |
|       | Total Other             | \$57,745.00                          | \$0.00       | \$0.00              | \$0.00       | \$0.00       | \$57,745.00 |
|       | Total Cash Inflows      | \$57,745.00                          | \$0.00       | \$0.00              | \$0.00       | \$0.00       | \$57,745.00 |
|       | Total INCOME            | \$57,745.00                          | \$0.00       | \$0.00              | \$0.00       | \$0.00       | \$57,745.00 |
| 50000 | EXPENSES                |                                      |              |                     |              |              |             |
| 55000 | Personal Property       |                                      |              |                     |              |              |             |
| 55300 | Property Expenses       |                                      |              |                     |              |              |             |
| 55311 | Repairs and Maintenance | \$9,650.00                           | \$2,700.00   | \$0.00              | \$4,000.00   | \$3,200.00   | \$19,550.00 |
|       | Total Property Expenses | \$9,650.00                           | \$2,700.00   | \$0.00              | \$4,000.00   | \$3,200.00   | \$19,550.00 |
|       | Total Personal Property | \$9,650.00                           | \$2,700.00   | \$0.00              | \$4,000.00   | \$3,200.00   | \$19,550.00 |
|       | Total EXPENSES          | \$9,650.00                           | \$2,700.00   | \$0.00              | \$4,000.00   | \$3,200.00   | \$19,550.00 |
|       | Net Income              | \$48,095.00                          | (\$2,700.00) | \$0.00              | (\$4,000.00) | (\$3,200.00) | \$38,195.00 |

# [Sort of] Common scenarios: Running a ranch.

## Portfolio Profit Comparison

| PORTFOLIO PROFIT COMPARISON |                              |            |           |
|-----------------------------|------------------------------|------------|-----------|
| Dogwood Ranch, LLC          |                              |            |           |
| 5/1/2023 to 5/31/2024       |                              |            |           |
|                             |                              | Equipment  | Livestock |
| 40000                       | INCOME                       |            |           |
| 41000                       | .....Cash Inflows            |            |           |
| 41300                       | .....Other                   |            |           |
| 41390                       | .....Livestock Harvest       | 0.00       | 56,675.00 |
|                             | .....Total Other             | 0.00       | 56,675.00 |
|                             | .....Total Cash Inflows      | 0.00       | 56,675.00 |
|                             | Total INCOME                 | 0.00       | 56,675.00 |
| 50000                       | EXPENSES                     |            |           |
| 55000                       | .....Personal Property       |            |           |
| 55300                       | .....Property Expenses       |            |           |
| 55311                       | .....Repairs and Maintenance | 9,650.00   | 0.00      |
|                             | .....Total Property Expenses | 9,650.00   | 0.00      |
|                             | .....Total Personal Property | 9,650.00   | 0.00      |
|                             | Total EXPENSES               | 9,650.00   | 0.00      |
|                             | Net Income                   | (9,650.00) | 56,675.00 |

## [Sort of] Common scenarios: Running a ranch.

The ranch has a customer that purchases beef. The customer needs to be invoiced and payment needs to be recorded for the goods sold.

- Archway Platform Tool:
  - Accounts Receivable: A customer will be configured to be invoiced. An AR invoice will be generated and sent to client. Payment will be collected and recorded via the AR module.
- Archway Reporting:
  - *AR Invoice Aging*
  - *Customer Statement*

## [Sort of] Common scenarios: Running a ranch.

### Accounts Receivable

- A new AR Invoice will be added to the Customer that made the purchase.

Add Invoice

Invoice Date

05/15/2024

Customer

Chris Rose

Add

Template

None

Payment Term

Net 30

Add

Invoice # (leave zero for auto-number)

0

PO #

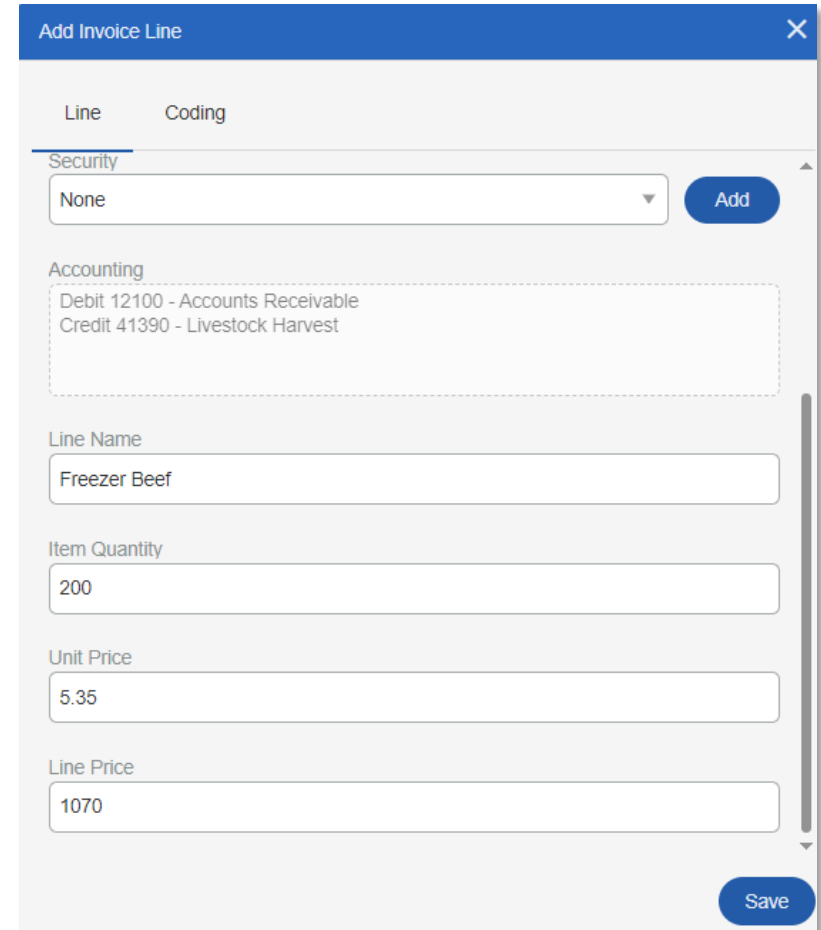
Issued

☒

## [Sort of] Common scenarios: Running a ranch.

### Accounts Receivable

- A new AR Invoice will be added to the Customer that made the purchase.
- Line Item selection drives the accounting that flows to the GL.




The screenshot shows a software interface for adding an invoice line. The form is titled "Add Invoice Line" and has a close button (X) in the top right corner. It is divided into several sections:

- Line** and **Coding** headers are at the top.
- Security** section: A dropdown menu is set to "None", and there is a blue "Add" button to its right.
- Accounting** section: A dashed box contains the text "Debit 12100 - Accounts Receivable" and "Credit 41390 - Livestock Harvest".
- Line Name** section: A text input field contains "Freezer Beef".
- Item Quantity** section: A text input field contains "200".
- Unit Price** section: A text input field contains "5.35".
- Line Price** section: A text input field contains "1070".
- A blue "Save" button is located at the bottom right of the form.

## [Sort of] Common scenarios: Running a ranch.

# Accounts Receivable

- A new AR Invoice will be added to the Customer that made the purchase.
- Line Item selection drives the accounting that flows to the GL.
- From the Invoice screen a PDF version inclusive of the AR Invoice details can be generated from the system.

| Invoice Details   |          |            |   |  |
|---|----------|------------|---|--|
| <div> <div>Invoice Lines</div> <div>Payments</div> <div>Accounting</div> </div> |          |            |   |  |
| Line Name   | Quantity | Line Total | D   |  |
| Freezer Beef  | 200      | \$1,070.00 |  |  |



## [Sort of] Common scenarios: Running a ranch.

### Accounts Receivable

- A new AR Invoice will be added to the Customer that made the purchase.
- Line Item selection drives the accounting that flows to the GL.
- From the Invoice screen a PDF version inclusive of the AR Invoice details can be generated from the system.
- Customer details will pull from the Profile setup.

Dogwood Ranch, LLC

INVOICE

| Bill To  | Date       | Invoice |
|--|------------|---------|
| Chris Rose<br>8888 Keystone Crossing<br>Indianapolis, IN 46240 | 05/15/2024 | 2       |

| PO | Terms  |
|----|--------|
|    | Net 30 |

| Item      | Quantity | Description  | Rate   | Amount     |
|-----------|----------|--------------|--------|------------|
|           | 200      | Freezer Beef | \$5.35 | \$1,070.00 |
| Total Due |          |              |        | \$1,070.00 |

# [Sort of] Common scenarios: Running a ranch.

## A/R Invoice Aging

| A/R Invoice Aging          |             |             |          |          |          |         |             |
|----------------------------|-------------|-------------|----------|----------|----------|---------|-------------|
| Dogwood Ranch, LLC         |             |             |          |          |          |         |             |
| Aged Days As-Of 05/31/2024 |             |             |          |          |          |         |             |
| Customer                   | Under 15    | 16 to 30    | 31 to 45 | 46 to 60 | 61 to 90 | Over 91 | Total       |
| Chris Rose                 |             |             |          |          |          |         |             |
| 5/15/2024 - Invoice 2      | \$0.00      | \$1,070.00  | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$1,070.00  |
|                            | \$0.00      | \$1,070.00  | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$1,070.00  |
| Dennis Mangalindan         |             |             |          |          |          |         |             |
| 5/31/2024 - Invoice 3      | \$2,675.00  | \$0.00      | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$2,675.00  |
|                            | \$2,675.00  | \$0.00      | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$2,675.00  |
| St. Elmo Steakhouse        |             |             |          |          |          |         |             |
| 5/1/2024 - Invoice 4       | \$0.00      | \$45,000.00 | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$45,000.00 |
| 5/31/2024 - Invoice 5      | \$9,000.00  | \$0.00      | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$9,000.00  |
|                            | \$9,000.00  | \$45,000.00 | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$54,000.00 |
|                            | \$11,675.00 | \$46,070.00 | \$0.00   | \$0.00   | \$0.00   | \$0.00  | \$57,745.00 |

# [Sort of] Common scenarios: Running a ranch.

## Customer Statement

CUSTOMER STATEMENT

From 01/01/1900 to 05/31/2024

Dogwood Ranch, LLC

Bill To

St. Elmo Steakhouse

| Date       | Description       | Number | Status   | Total Amount    | Balance   |
|------------|-------------------|--------|----------|-----------------|-----------|
| 01/01/1900 | Beginning Balance | N/A    | N/A      | 0.00            | 0.00      |
| 05/01/2024 | Invoice           | 4      | Not Paid | 45,000.00       | 45,000.00 |
| 05/31/2024 | Invoice           | 5      | Not Paid | 9,000.00        | 54,000.00 |
|            |                   |        |          | Current Balance | 54,000.00 |

Remit To:

Dogwood Ranch, LLC

**Unconventional entities.**

**Looks familiar: Family office management.**

## Overview: Family office management.

**Office  
Expenses**

**Budgeting**

**Document  
Management**

**Employee  
Expenses**

**Fee Billing**

**Security and  
Privacy**

## Family office management: Structure.

With regards to setup, the biggest consideration when configuring a Family Office entity on the platform is around **user access** and **data security**.

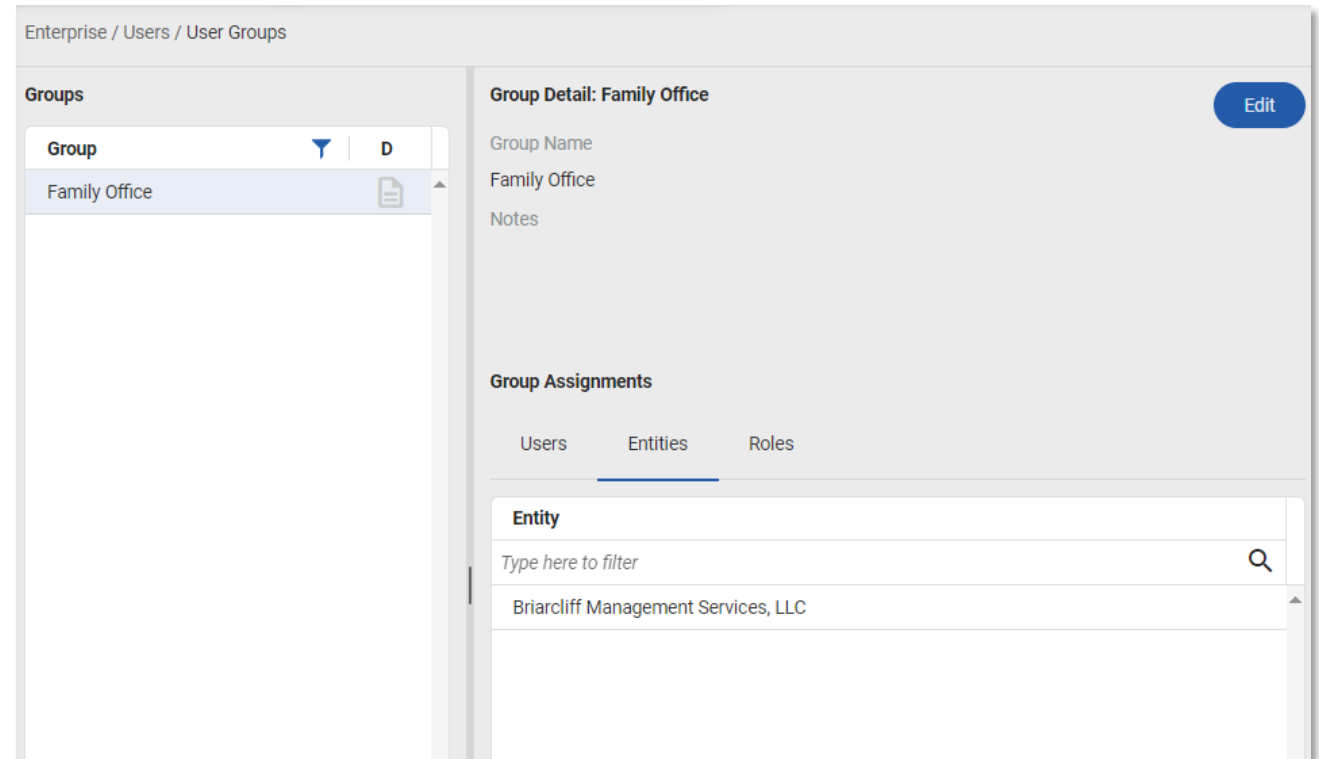
**Two common solutions** to solve for this need:

- Utilize User Groups to assign access to specified Users
- Carve out the entity into a separate Enterprise

# Family office management: User Groups and User Roles.

## User Groups and Roles

- User Groups and Roles define which credentials its assigned Users will receive
- User Role is a set of actions, reports and queries that a User will have
- User Group defines which Entities an assigned user will have access to



# Family office management: Configuration options.

## Permission-based access

- Maintaining within the same Enterprise allows for consolidated reporting, leveraging nesting, client fee-billing, etc.
- Access can be easily added/removed using User Groups.
- Risk of data being available via enterprise queries or report composer.

## Standalone Enterprise

- Separate Enterprise reduces any risk of sensitive information being visible to Users that should not have access
- Strict User Group/Roles do not need to be maintained
- Lose the ability to leverage inter-entity features such as Cash Management movements, Fee Billing, consolidated reporting, etc.



## Common scenarios: Running a family office.

A mandate of the Family Office is to create a central office budget. This needs to be tracked year-over-year and compared to actual expenses.

- Archway Platform Tools:
  - Budgeting Module: Create, Edit, Compare Budgets across various accounts
- Reporting:
  - *Budget to Actual*

# Common scenarios: Running a family office.

## Budgeting

- Budgets can be created for any accounts within the COA
- Annual budget items can be spread automatically across months/quarters
- On screen comparisons and variances available

| Data Limiters |                                  | 2024 Central Office Budget - 1/1/2024 to 12/31/2024 (Range: 2024 Jan, Feb, Mar, Apr, May, Jun, , , , , , ) |              |                 |                 |
|---------------|----------------------------------|--|--------------|-----------------|-----------------|
| Entity        | Briarcliff Management Service... | Account  | Total Budget | Jan 2024 Budget | Feb 2024 Budget |
| Budget        | 2024 Central Office Budget       | 50000...EXPENSES   | \$0.00       | \$0.00          | \$0.00          |
|               |                                  | 52500.....Aircraft Expenses  | \$0.00       | \$0.00          | \$0.00          |
|               |                                  | 52530.....Professional Fees  | \$30,000.00  | \$2,500.00      | \$2,500.00      |
|               |                                  | 52540.....P&C / Liability Insurance  | \$100,000.00 | \$8,333.33      | \$8,333.33      |
|               |                                  | 52900.....General Business   | \$0.00       | \$0.00          | \$0.00          |
|               |                                  | 52940.....General Business: Conferences/Se...  | \$25,000.00  | \$2,083.33      | \$2,083.33      |
|               |                                  | 52970.....General Business: Travel   | \$150,000.00 | \$12,500.00     | \$12,500.00     |
|               |                                  | 52990.....Office   | \$0.00       | \$0.00          | \$0.00          |
|               |                                  | 52991.....Office: Computer/Electronics   | \$75,000.00  | \$6,250.00      | \$6,250.00      |
|               |                                  | 52995.....Office: Supplies   | \$10,000.00  | \$833.33        | \$833.33        |

# Common scenarios: Running a family office.

## Budget to Actual Comparison

| BUDGET TO ACTUAL COMPARISON  |        |              |              |                   |  |
|--|--------|--------------|--------------|-------------------|--|
| Briarcliff Management Services, LLC (Budget: 2024 Central Office Budget) |        |              |              |                   |  |
| From 01/01/2024 to 12/31/2024  |        |              |              |                   |  |
| Account  | Actual | Budget       | Total Budget | % of Total Budget |  |
| 52530 Professional Fees  | 0.00   | 30,000.00    | 30,000.00    | 100.00%           |  |
| 52540 P&C / Liability Insurance  |        | 100,000.00   | 100,000.00   | 100.00%           |  |
| Total P&C / Liability Insurance  | 0.00   | 100,000.00   | 100,000.00   | 100.00%           |  |
| 52900 General Business   |        | 0.00         | 0.00         | 0.00%             |  |
| 52940 General Business: Conferences/Seminars/Training                    | 0.00   | 25,000.00    | 25,000.00    | 100.00%           |  |
| 52970 General Business: Travel   | 0.00   | 150,000.00   | 150,000.00   | 100.00%           |  |
| 52990 Office   |        | 0.00         | 0.00         | 0.00%             |  |
| 52991 Office: Computer/Electronics                                       | 50.00  | 75,000.00    | 75,000.00    | 100.00%           |  |
| 52995 Office: Supplies   | 0.00   | 10,000.00    | 10,000.00    | 100.00%           |  |
| Total Office   | 50.00  | 85,000.00    | 85,000.00    | 100.00%           |  |
| 53110 Payroll  |        | 6,000,000.00 | 6,000,000.00 | 100.00%           |  |
| Total Payroll  | 0.00   | 6,000,000.00 | 6,000,000.00 | 100.00%           |  |
| Total General Business   | 50.00  | 6,260,000.00 | 6,260,000.00 | 100.00%           |  |

## Common scenarios: Running a family office.

Family Office Employees have expenses that need reimbursed. Additionally, some have credit cards that they use for expenses that the Family Office needs to pay.

- Archway Platform Tools:
  - Accounts Payable: Submit checks for reimbursement to employees
  - Credit Card Module: Quickly upload credit card transactions, in mass, through the Credit Card upload module
- Reporting:
  - *Credit Card Activity*

# Common scenarios: Running a family office.

## Accounts Payable:

- Employees can be configured as Profiles (Vendor).
  - A detailed record can be housed (Tax ID for example) or simply the Employees name.
- Purchase Item allows for the expense to be recorded and recognized in the appropriate category
- Check can be generated for the employee (you know they won't stop bugging you until you pay them)

Briarcliff Management Services, LLC

SYSTEM CHECK: 30

VENDOR NO: 1003180

NAME: Dennis Mangalindan

CHECK DATE: 05/31/2024

| REFERENCE | INV DATE   | INVOICE DESCRIPTION                       | NET AMOUNT PAID |
|-----------|------------|---|-----------------|
|           | 05/01/2024 | Reimbursement for Cell Phone Expense Q124 | \$330.00        |
| TOTAL >   |            |   | \$330.00        |

Briarcliff Management Services, LLC

30

|        |              |
|--------|--------------|
| DATE   | 05/31/2024   |
| AMOUNT | ***330.00*** |

PAY \*\*\*Three Hundred Thirty and 00/100\*\*\*

TO THE ORDER OF Dennis Mangalindan



# Common scenarios: Running a family office.

## Credit Card

- Credit Card files can be loaded into Archway.
  - The account and vendor details are derived from mappings configured in the Credit Card module.
- Allows for detailed expense breakout within an individual Credit Card statement.
- The Credit Card bill can be paid and additional, detailed reporting is available through a variety of AP and Credit Card reporting options.

| Credit Card Transactions |           |                       |          |                  |
|--------------------------|-----------|-----------------------|----------|------------------|
| Post Date                | Void Date | Vendor                | Amount   | Bank Account     |
| 06/01/2024               |           | Bushwood Country Club | \$177.86 | American Express |
| 06/01/2024               |           | JW Marriott           | \$560.00 | American Express |
| 06/01/2024               |           | Starbucks             | \$5.40   | American Express |
|                          |           |                       |          |                  |

## Common scenarios: Running a family office.

The Family Office has various assets that need to be tracked and depreciated over time. This includes office equipment, furniture and office building.

- Archway Platform Tools:
  - Asset Management: Track assets such as vehicles, equipment, office buildings, and other tangible assets. The tool allows you to put items into service and track their accumulated depreciation through its service life.
- Reporting:
  - *Asset Detail*
  - *Assets Summarized by Asset Type*

# Common scenarios: Running a family office.

## Asset Management

- Asset Manager allows for tracking of unlimited Assets. These live exclusively in Asset Manager and do not appear on security based reports.

| Assets   |  |   |  |
|--|--|---|--|
| Type   | Asset Name                               | D |  |
| Airplane - Alternate Straight Line Calculation (No GL)       | Building                                 |   |  |
| Airplane - Alternate Straight Line Calculation (No GL)       | Gulfstream G650                          |   |  |
| Airplane - Alternate Straight Line Calculation (No GL)       | Test                                     |   |  |
| Airplane - Declining Balance                                 | Gulfstream G650                          |   |  |
| Airplane - Switch (No GL)                                    | Gulfstream G650                          |   |  |
| Office Equipment - Alternate Straight Line Calculation (...) | HP Laptop                                |   |  |
| Office Equipment - Alternate Straight Line Calculation (...) | Office Equipment for Commercial Building |   |  |
| Office Equipment - Declining Balance                         | Office Equipment for Commercial Building |   |  |
| Office Equipment - Switch (No GL)                            | Office Equipment for Commercial Building |   |  |
| Warehouse (All Asset Books)                                  | 5547 Storage Lane                        |   |  |
| Warehouse (All Asset Books)                                  | Warehouse 2                              |   |  |
| Warehouse (All Asset Books)                                  | WH 2                                     |   |  |
| zzFixed Asset  | zzFixed Asset                            |   |  |



# Common scenarios: Running a family office.

## Asset Management

- Asset Manager allows for tracking of an unlimited number of physical assets.
  - These live exclusively in Asset Manager and do not appear on security based reports.
- The depreciation method, useful life, and end of service date all work in concert to automatically calculate depreciation.
- Depreciation entries will post to the general ledger based on the mappings set in the Asset Manager setup.

| Depreciation Method                | Accounting Peri... | Depreciation |
|------------------------------------|--------------------|--------------|
| Straight Line                      | 04/30/2024         | 812.50       |
| Declining Balance                  | 03/31/2024         | 812.50       |
| 100%                               | 02/29/2024         | 812.50       |
| Method Switch                      | 01/31/2024         | 812.50       |
| No                                 | 12/31/2023         | 812.50       |
| Convention                         | 11/30/2023         | 812.50       |
| Next Month                         | 10/31/2023         | 812.50       |
| Useful Life                        | 09/30/2023         | 812.50       |
| 20 years                           | 08/31/2023         | 812.50       |
| End of Service                     | 07/31/2023         | 812.50       |
| 08/01/2042                         | 06/30/2023         | 812.50       |
| Convention Prior Year Depreciation | 05/31/2023         | 812.50       |
| 0.00                               | 04/30/2023         | 812.50       |
| Convention Current Depreciation    | 03/31/2023         | 812.50       |
| 0.00                               | 02/28/2023         | 812.50       |
| Accumulated Depreciation           | 01/31/2023         | 812.50       |
| 16,250.00                          |                    |              |
| Current Depreciation               |                    |              |
| 812.50                             |                    |              |

# Common scenarios: Running a family office.

## Asset Detail

### BRIARCLIFF CAPITAL II

#### ASSET DETAIL

Briarcliff Management Services, LLC

As of 04/30/2024

| Asset   | Service Date | Convention  | Life (months) | Rem. Life (months) | Method                    | Basis                | Current Depreciation | Year-to-Date Depreciation | Life-to-Date Depreciation |
|---|--------------|-------------|---------------|--------------------|---------------------------|----------------------|----------------------|---------------------------|---------------------------|
| <b>Office Equipment - Switch (No GL)</b>                                    |              |             |               |                    |                           |                      |                      |                           |                           |
| Office Equipment for Commercial Building                                    | 12/01/2016   | Full Month  | 120           | 32                 | 100 DB - Switch           | 50,000.00            | 289.24               | 1,156.94                  | 25,744.44                 |
| <b>Total Office Equipment - Switch (No GL)</b>                              |              |             |               |                    |                           | <b>50,000.00</b>     | <b>289.24</b>        | <b>1,156.94</b>           | <b>25,744.44</b>          |
| <b>Warehouse (All Asset Books)</b>  |              |             |               |                    |                           |                      |                      |                           |                           |
| 5547 Storage Lane   | 03/01/2018   | Full Month  | 120           | 47                 | 100 DB - Switch           | 100,000.00           | -                    | -                         | -                         |
| <b>Total Warehouse (All Asset Books)</b>                                    |              |             |               |                    |                           | <b>100,000.00</b>    | <b>-</b>             | <b>-</b>                  | <b>-</b>                  |
| <b>Total Asset Book: Switch (Straight Line / Declining Balance)</b>         |              |             |               |                    |                           | <b>65,150,000.00</b> | <b>289.24</b>        | <b>1,156.94</b>           | <b>55,025,744.44</b>      |
| <b>Asset Book: Taxes - Straight Line</b>                                    |              |             |               |                    |                           |                      |                      |                           |                           |
| <b>Airplane - Alternate Straight Line Calculation (No GL)</b>               |              |             |               |                    |                           |                      |                      |                           |                           |
| Gulfstream G650   | 02/01/2016   | Next Month  | 120           | 22                 | Straight Line - No Switch | 65,000,000.00        | 458,333.33           | 1,833,333.33              | 44,916,666.67             |
| Building  | 08/01/2022   | Next Month  | 240           | 220                | Straight Line - No Switch | 200,000.00           | 812.50               | 3,250.00                  | 16,250.00                 |
| Test  | 04/30/2024   | Next Month  | 240           | 240                | Straight Line - No Switch | 500,000.00           | -                    | -                         | -                         |
| <b>Total Airplane - Alternate Straight Line Calculation (No GL)</b>         |              |             |               |                    |                           | <b>65,700,000.00</b> | <b>459,145.83</b>    | <b>1,836,583.33</b>       | <b>44,932,916.67</b>      |
| <b>Office Equipment - Alternate Straight Line Calculation (No GL)</b>       |              |             |               |                    |                           |                      |                      |                           |                           |
| Office Equipment for Commercial Building                                    | 12/01/2016   | Full Month  | 120           | 32                 | Straight Line - No Switch | 50,000.00            | 291.67               | 1,166.67                  | 25,958.33                 |
| HP Laptop   | 04/11/2024   | Full Month  | 120           | 120                | Straight Line - No Switch | 40,000.00            | 333.33               | 333.33                    | 333.33                    |
| <b>Total Office Equipment - Alternate Straight Line Calculation (No GL)</b> |              |             |               |                    |                           | <b>90,000.00</b>     | <b>625.00</b>        | <b>1,500.00</b>           | <b>26,291.67</b>          |
| <b>Warehouse (All Asset Books)</b>  |              |             |               |                    |                           |                      |                      |                           |                           |
| 5547 Storage Lane   | 03/01/2018   | Full Month  | 120           | 47                 | Straight Line - No Switch | 100,000.00           | -                    | -                         | -                         |
| WH 2  | 07/01/2022   | Actual Days | 60            | 39                 | Straight Line - No Switch | 15,000,000.00        | 163,934.43           | 661,202.19                | 3,669,421.36              |

## Common scenarios: Running a family office.

The family members are charged a quarterly fee to help cover the costs associated with running the family office. However, the amount of assets being managed by the family office varies from individual to individual. The family office needs to collect the fees at a rate dependent on the amount of assets the individual has.

- Archway Platform Tools:
  - Client Fee Billing: Client fee billing is available through the Accounts Receivable module. This tool enables processing of recording fees on a billing and bill to entity's books.
- Reporting:
  - *Asset Billing Validation*

# Common scenarios: Running a family office.

## Client Fee Billing

- In the Accounts Receivable module recurring invoices can be configured to charge other entities.

The screenshot shows the 'Edit Recurring Invoice Line' window with the following configuration:

- Line** (selected tab)
- Basics** (expanded section)
  - Asset Basis**: ☒
  - Charge Ports**: ☐
  - Blended Rate**: ☐
  - Bill Other**: ☐
  - Integrate AP**: ☒
  - Charge To Debit**: None
  - Charge To Credit**: None
  - Bill To Entity**: Cathie Roberts
- Asset Basis** (collapsed section)
- AP Integration** (collapsed section)

Buttons at the bottom: Delete, Multi Entity, Save.

# Common scenarios: Running a family office.

## Client Fee Billing

- In the Accounts Receivable module recurring invoices can be configured to charge other entities.
- Fees can be configured to calculate on assets or can be charged as a fixed amount fee.

The screenshot displays the 'Edit Recurring Invoice Line' window with a blue header and a close button. Below the header are five tabs: 'Line', 'Fee Tiers', 'Inclusions', 'Account Exclusions', and 'Coding'. The 'Fee Tiers' tab is selected. The configuration area includes a 'Tier on all Assets' section with a checked checkbox, a 'Calculation' dropdown menu set to 'Percentage', and a 'Basis' dropdown menu set to 'Actual Capital Net'. Below these is a table with columns 'Sequence', 'Start \$ (>=)', and 'End \$ (<)', which currently shows 'No records available.' At the bottom, there are four buttons: 'Override Billable Balance' (blue), 'Delete' (red outline), 'Multi Entity' (blue), and 'Add' (blue). A 'Save' button (blue) is also present in the bottom right corner.

# Common scenarios: Running a family office.

## Client Fee Billing

- In the Accounts Receivable module recurring invoices can be configured to charge other entities.
- Fees can be configured to calculate on assets or can be charged as a fixed amount fee.
- AP Integration tab allows for an AP item to be created on the books of the entity being charged.

The screenshot displays the 'Edit Recurring Invoice Line' window. At the top, there are tabs for 'Line', 'Fee Tiers', 'Inclusions', 'Account Exclusions', and 'Coding'. The 'AP Integration' tab is currently selected and expanded. Below the tabs, there are sections for 'Basics', 'Asset Basis', and 'AP Integration'. The 'AP Integration' section is further divided into 'Bill' and 'Coding' sub-tabs. Under the 'Bill' sub-tab, there are three rows of configuration options: 'Vendor' with a dropdown menu showing 'Briarcliff Management Service' and an 'Add' button; 'Pay To Address' with a dropdown menu showing '5544 Boulder Avenue' and an 'Add' button; and 'Payment Term' with a dropdown menu showing 'Due Upon Receipt' and an 'Add' button. At the bottom of the window, there are three buttons: 'Delete' (outlined in red), 'Multi Entity', and 'Save'.

# Common scenarios: Running a family office.

## Client Fee Billing

- In the Accounts Receivable module recurring invoices can be configured to charge other entities.
- Fees can be configured to calculate on assets or can be charged as a fixed amount fee.
- AP Integration tab allows for an AP item to be created on the books of the entity being charged.
- Additional Inclusion/Exclusion tabs give additional control over which investor accounts to include or certain GL accounts to carve out of the asset based calculations.

The screenshot shows the 'Edit Recurring Invoice Line' window with the following details:

- Line** tab is selected.
- Include** section: ☒ Investor Accounts, ☐ Portfolios.
- Account** section: ☐ Account, ☐ Portfolio.
- Entity** dropdown: Cathie Roberts Revocable Trust.
- Account** dropdown: 30000 - Cathie Roberts.
- % to Include (e.g. 0.05 = 5%)**: Input field with value 1.
- Inactive for Evaluation**: ☐.
- Buttons**: Delete Row, Update Row, Add Row.
- Accounts (grey text indicates closed accounts)** table:

| Entity | Account | Account Name |
|--------|---------|--------------|
|        |         |              |
- Bottom Buttons**: Delete, Multi Entity, Save.

**Unconventional entities.**

**Looks familiar: Pooled cash vehicles.**



# Overview: Pooled cash vehicles.

## Pooled Cash Entities (aka Central Disbursement Accounts)

- Typically used to pay bills on behalf of other entities. Participant entities will have an equity account within the CDA.
- AP activity is still recorded on the underlying entity's book, the CDA pays the bill on their behalf. On some interval, cash is moved from the underlying entity to the CDA to true up their balance.
- Various inter-company reports, queries and dashboards are available to track values across the entities.
- Typically do not hold any investments
  - Occasionally will hold short term CD's or other similar vehicles to earn interest on the pooled cash.
- Other structures are omnibus accounts, pooled investment cash vehicles, or central "bank" entities.

# Pooled cash vehicles: Structure.

## Pooled Cash

- After an AP Bill is added to the partner entity (Remi Young), a payment is applied from the CDA (Briarcliff Man. Services).

Get Bills

Bills

Entity

Vendor Start

ABC Funding

Vendor End

Young Family Foundation

Bill Number Start

!

Bill Number End

zzzzzz

Through Due Date

05/01/2024

Inter-Company

☒

Save

# Pooled cash vehicles: Structure.

## Pooled Cash

- After an AP Bill is added to the partner entity (Remi Young), a payment is applied from the CDA (Briarcliff Man. Services).
- Once the payment is applied, an intercompany balance will be created between the two entities.

| Intercompany Balance as of 10/16/2024 |              |            |   |
|---------------------------------------|--------------|------------|---|
| Fund Name                             | Amount Due   | Date       | Memo  |
| ▼ Briarcliff Management Services, LLC | \$100,000.00 |            |   |
|                                       | \$100,000.00 | 05/01/2024 | Inter-Company Cash Application for payment to IRS |
|                                       |              |            |   |



# Pooled cash vehicles: Structure.

## Pooled Cash

- After an AP Bill is added to the partner entity (Remi Young), a payment is applied from the CDA (Briarcliff Man. Services).
- Once the payment is applied, an intercompany balance will be created between the two entities.
- A typical structure is for a “true up” payment to be made at month or quarter end. This can be done via Cash Management or by using AR/AP features.
- Intercompany Payable/Receivable amounts can also be securitized. Buys/sells can track amounts owed. Interest characteristics can also be used to if intercompany notes should accrue interest.

**Edit Transaction**

Transaction Notes Coding Brokers

Type: Loans Held to Maturity

Security: NP - Payable to Briarcliff Management Services **Add**

Buy/Sell: Buy Multiplier: 1

Trade Date: 05/01/2024 Settlement Date: 05/01/2024

Quantity: 100,000 Unit Price: 1

Total Cost: 100,000 Accrued Interest: 0

Effective Yield: 1.0000000000000000 Average Price: 1.0000000000000000

Matching ID: Commission 1: 0.0000000000000000

Commission 2: 0 Commission 3: 0

**Delete** **Continue**

**Unconventional entities.**

**Other unique entity structures.**

## Overview: Other unique entity structures.

**Elimination  
Entities**

**Document  
Vaults**

**“Copy From”  
Entity**

**Performance  
Adjustment**

**Internal  
Training  
Entity**

**Unconventional entities.**

**Additional resources.**



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## **Additional resources: Documentation.**

### **Asset Management**

<https://archway-technology-partners.helpdocsonline.com/asset-management>

### **Accounts Receivable**

<https://archway-technology-partners.helpdocsonline.com/report-list-2>

### **Client Portal**

<https://archway-technology-partners.helpdocsonline.com/getting-started-with-portal>

### **Security Master**

<https://archway-technology-partners.helpdocsonline.com/securities-2>



## Additional resources: Immersion session materials.



Access the Immersion session materials  
[www.seic.com/2024imm](http://www.seic.com/2024imm)

## Additional resources: How to stay in touch.



Connect with your  
**Client Service team in Nashville**



Contact support at  
**[awsupport@seic.com](mailto:awsupport@seic.com)**

**ARCHWAY PLATFORM**

**Questions.**



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**Where to next.**



**Evening reception at  
Bell Bottoms Up**

**@ 6:00pm**

*Meet in the lobby @ 5:30pm*