# immersion 2024

**SEI Family Office Services** 

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#### **ARCHWAY PLATFORM**

# Insider tips: How to perform a more efficient data reconciliation.





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# Your speakers today.



#### Joe Kaminski

Portfolio Reconciliation Assistant Manager



#### **Rhett Derryberry**

Portfolio Reconciliation Supervisor



# Agenda.

1.	Overview: The importance of reconciliation.
2.	Understanding Position Reconciliation in the Archway Platform.
3.	Setup: Using a Configuration File to compare data.
4.	Monthly reconciliation tools.
5.	Other reconciliation tools.
6.	Additional resources.



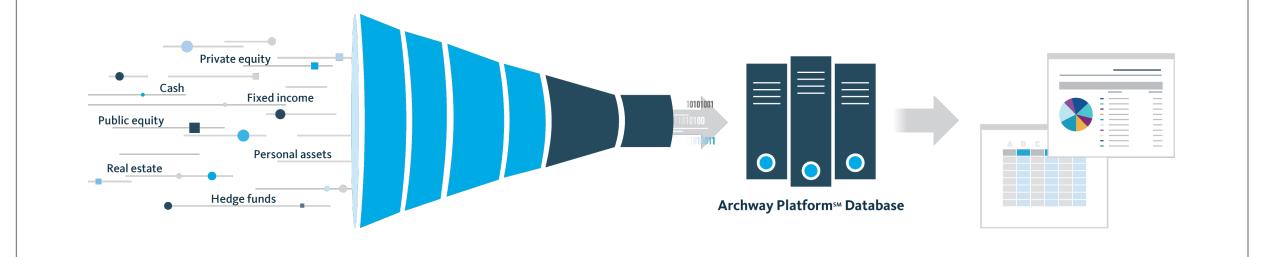
# Insider tips: How to perform a more efficient data reconciliation. Overview: The importance of reconciliation.



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**Overview:** The importance of reconciliation.

# Balances and positions are built through processing, which requires validation back to source data to ensure accurate output.





# Insider tips: How to perform a more efficient data reconciliation. Understanding Position Reconciliation in the Archway Platform.



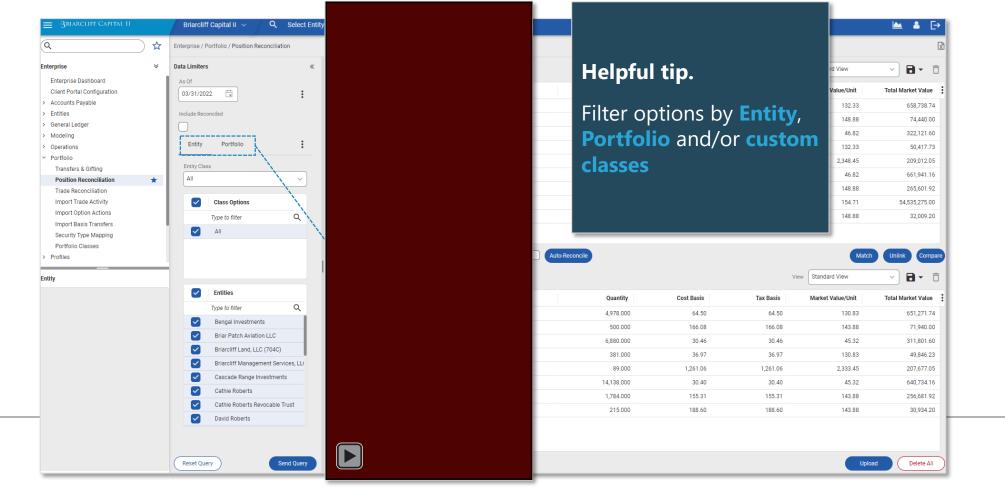
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#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Position Reconciliation

erprise 🛛 🕹	Data Limiters	As Of					Vi	ew Standard View	~ 🖬 -
Enterprise Dashboard Client Portal Configuration	As Of 03/31/2022	03/31/	(2022 📼	ifler	Quantity	Cost Basis	Tax Basis	Market Value/Unit	Total Market Value
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Portfolio Transfers & Gifting	Entity Class		Pearl Street Investments, LF JPM 9945	BKNG	89.000	1,261.06	1,261.06	2,348.45	209,012.0
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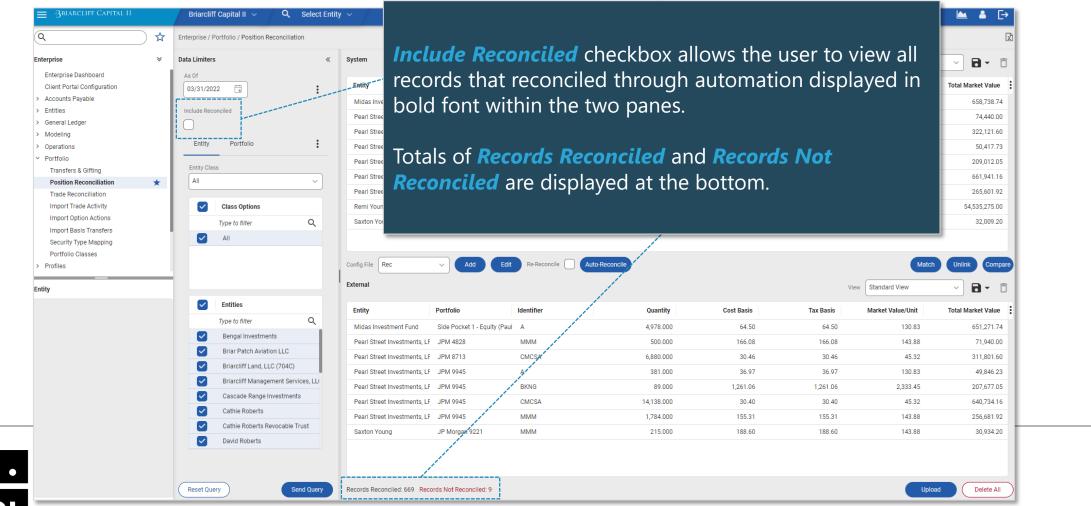
#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Position Reconciliation





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#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Position Reconciliation



#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Position Reconciliation

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Pearl Street Investments, LF	JPM 8713	CMCSA		6,880.000	30.46	30.46	46.82		322,121.60		52,009.20
Pearl Street Investments, LF	JPM 9945	A		381.000	36.97	36.97	132.33		50,417.73		
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Remi Young	Fidelity 4912	ABC		352,500.000	10.00	10.00	154.71	5	54,535,275.00	143.88	71,940.00
Saxton Young	JP Morgan 9221	MMM		215.000	188.60	188.60	148.88		32,009.20	45.32	311,801.60
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			Cathie Roberts							45.32	640,734.16
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			David Roberts	Saxton Young	JP Morgan 9221	MMM	215.000	188.60	188.60	143.88	30,934.20

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#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Position Reconciliation

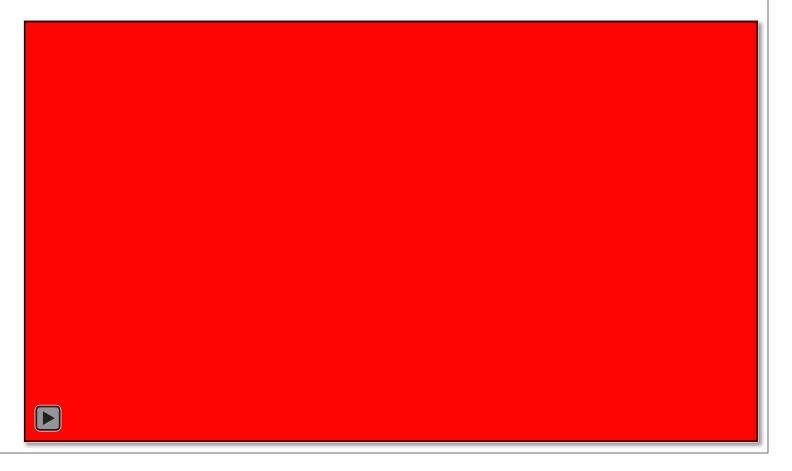
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ernal						View Standard View	- <b>D</b> - É	Market Value/Unit	Total Market Value
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,								2,348.45	209,012.05
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Pearl Street Investments, L	F JPM 9945	А	381.000	36.97	36.97	130.8	83 49,846.23	154.71	54,535,275.00
earl Street Investments, L	F JPM 9945	BKNG	89.000	1,261.06	1,261.06	2,333.4	45 207,677.05	148.88	32,009.20
earl Street Investments, L	F JPM 9945	CMCSA	14,138.000	30.40	30.40	45.3	32 640,734.16		
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		Entities	Entity	Portfolio	Identifier	Quantity	Cost Basis Tax Bas	is Market Value/Unit	Total Market Value
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		Cascade Rang	Pearl Street I	nvestments, LF JPM 9945	CMCSA	14,138.000	30.40 30.	40 45.32	640,734.16
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		David Roberts	Saxton Youn	g JP Morgan 9221	МММ	215.000	188.60 188.	.60 143.88	30,934.20

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**Customization:** Updating your view in the module

Use data grid customization to adjust data points visible within your personal view.

Navigate to: Enterprise Menu →
 Portfolio → Position Reconciliation





#### Manual reconciliation: Enhanced comparison

Comparing records between System and External has become a lot easier with the enhancements to the tool.

Users can now select two records and click "Compare" to review mismatched data. Using green as an indicator for matched and red for unmatched, allows the user to quickly identify the issue which leads to more streamlined research.





#### New features: Reconciliation enhancements.

#### Manual reconciliation: Enhanced navigation

Once the issue is identified, the user can quickly navigate to the appropriate module within the Platform for further research and entries.

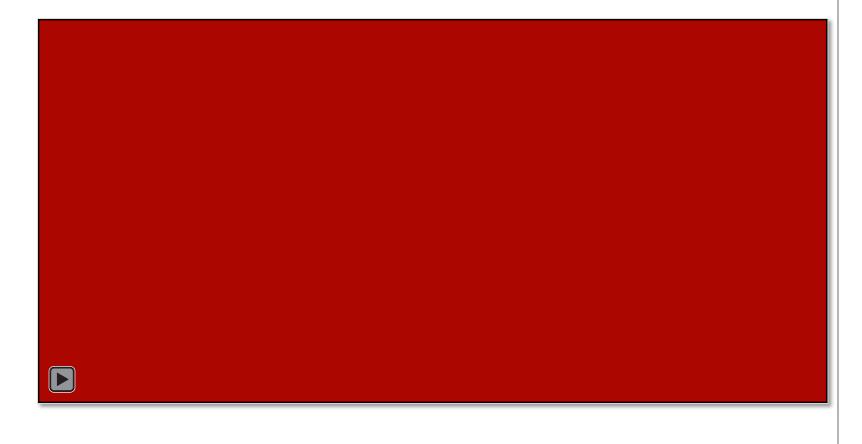
- Navigation options include:
- Enterprise Menu  $\rightarrow$  Securities  $\rightarrow$  Security Master
  - Research prices, corporate actions, activity
- Entity Menu  $\rightarrow$  General Ledger  $\rightarrow$  Journal Entry Search
  - Review entries specific to the portfolio
- Entity Menu → Portfolio → Transaction Journal
  - Review activity specific to the portfolio
- Entity Menu → Portfolio → Update & Edit Post PM
  - Quickly update data





**Manual reconciliation:** A live example of correcting a variance

Researching and fixing a pricing variance within the Archway Platform





Manual reconciliation: Enhanced comparison



Manual reconciliation: Enhanced comparison



# Understanding the Staging Table in the Archway Platform.

**Staging Table:** Enhanced Overview

The Staging Table helps locate activity that is missing on the platform that came through the feed on an integration

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# Understanding the Staging Table in the Archway Platform.

**Staging Table:** Enhanced Overview

The Staging Table helps locate activity that is missing on the platform that came through the feed on an integration





# Insider tips: How to perform a more efficient data reconciliation. Setup: Using a Configuration File to compare data.



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#### Setup: Using a Configuration File to compare data.

#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Position Reconciliation

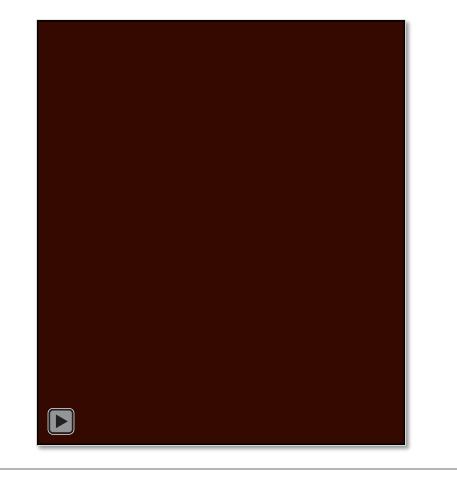
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Enterprise Dashboard Client Portal Configuration	As Of			Entity	Portfolio	Identifier	Quantity	Cost Basis	Tax Basis	Market Value/Unit	Total Market Value	
Accounts Payable	03/31	/2022	:	Midas Investment Fund	Side Pocket 1 - Equity (Paul		4,978.000	64.50	64.50	132.33	658,738.74	
> Entities	Include	Reconciled		Pearl Street Investments, LF		MMM	500.000	166.08	166.08	148.88	74,440.00	
General Ledger     Modeling				Pearl Street Investments, LF		CMCSA	6,880.000	30.46	30.46	46.82	322,121.60	
> Operations	Ent	ity Portfolio	:	Pearl Street Investments, LF		A	381.000	36.97	36.97	132.33	50,417.73	
Portfolio				Pearl Street Investments, LF	JPM 9945	BKNG	89.000	1,261.06	1,261.06	2,348.45	209,012.05	
Transfers & Gifting	All	/ Class	~	Pearl Street Investments, LF	JPM 9945	CMCSA	14,138.000	30.40	30.40	46.82	661,941.16	
Position Reconciliation 🔶				Pearl Street Investments, LF	JPM 9945	MMM	1,784.000	155.31	155.31	148.88	265,601.92	
Import Trade Activity		Class Options		Remi Young	Fidelity 4912	ABC	352,500.000	10.00	10.00	154.71	54,535,275.00	
Import Option Actions		Type to filter	Q	Saxton Young	JP Morgan 9221	MMM	215.000	188.60	188.60	148.88	32,009.20	
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Portfolio Classes Profiles		Entities         Type to filter         Bengal Investments         Briar Patch Aviation L         Briarcliff Land, LLC (7         Briarcliff Managemer         Cascade Range Invest         Cathle Roberts         Cathle Roberts	LC 04C) t Services, LLI tments	Config File Rec External Config File Pearl Street Investments, LF Pearl Street Investments, LF	Add Eart      Rec      JPM 9945      JPM 9945	EKNG CMCSA	Add 89.000 14,138.000	1,261.06 30.40	it Re- 1,261.06 30.40	2,333.45 45.32	✓ B ✓ □ Auto 207,677.05 640,734.16	p-Reconcile
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# Setup: Using a Configuration File to compare data.

#### Automated reconciliation: Configuration File

- A Config File must be set up in order to compare System Data to External Data.
- Tolerances are selected in order for the Platform to evaluate during the Automation process.
- The tolerance can be set or customized to any number of these characteristics or combination of characteristics.
- Once the process is completed, the data returned on the Position Reconciliation screen is unreconciled as it did not meet any of the criteria selected in the Config File.





# **Setup: Utilizing the Balance Reconciliation Module.**

**Balance Reconciliation:** Reconciliation of bank and checking accounts

Enterprise	~	Data Limiters	«	Account Balance Reconciliation							E.
<ul> <li>Entities</li> </ul>	i i	Data Provider		Data Provider	Entity	Account	Description	GL Account	System Balance	External Balance	Variance
Entity Classes	*	All	*	Frost Banking	Pearl Street Investments, L	Bank Account: PEP18	Closing Ledger Balan	11300Frost Ba	199.44	199.44	0.00
<ul> <li>General Ledger</li> </ul>		Entity		Frost Banking	Pearl Street Investments, LLC	Bank Account: PEP18	Closing Ledger Balance	29100Subscrip	0.00	0.00	0.00
Balance Reconciliation	*	Pearl Street Investments, LLC	-	-							
Cash Management	*			Pershing	Pearl Street Investments, LLC	Portfolio: PEP18 - Fun	Cash Balance	11901Cash Cle	0.00	0.00	0.00
Transaction Type Mapping	*	As of		ByAllAccounts	Pearl Street Investments, L	Bank Account: PEP18	Cash Balance	11100Tolleson	3,479.97	3,479.97	0.00
<ul> <li>Operations</li> </ul>	.	10/28/2024									
Operation Chain	*										
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		Quantity not reconciled: 2									
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Close Accounting Period	*										
Close Multiple Accounting Periods	*										
Update All Modules	*										
<ul> <li>General Ledger</li> </ul>											
Add Journal Entry	*										
Journal Entry Search	*										
Assets	*										
Equity	*										
											-
<ul> <li>Investor</li> </ul>											
<ul> <li>Investor</li> <li>Account History</li> </ul>	<b>n</b>							Total:	3,679.41	3,679.41	



## **Review: Common issues during the recon process.**

Some of the most common reconciling issues we see include:

Manual Accounts Manual Accounts typically require a custodian statement in order to reconcile

#### **Identifiers**

The broker may use a character such as "-" while the Archway Platform has "/"

**Transactional processing** Duplicated or missing transactions can lead to reconciling variances

#### Differing prices between data providers

If ICE is utilized for pricing and the broker/custodian uses pricing data from a different source variances can arise

#### **Corporate actions**

Most corporate actions still require manual intervention within the processing and reconciliation process

#### **Advanced issues**

Certain characteristic of a security such as amortization might be calculated differently by the broker than the Archway Platform



# Insider tips: How to perform a more efficient data reconciliation. Monthly reconciliation tools.

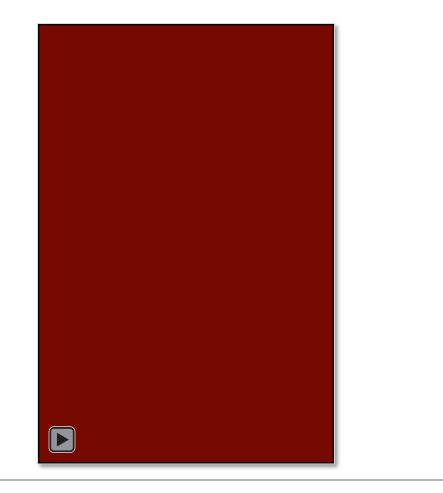


immersion 2024

# Monthly recon tools: Portfolio Reconciliation worksheet.

The **Portfolio Reconciliation Worksheet** report was designed to allow a user to compare monthly totals at the Portfolio level between System and Custodian Statement data related to:

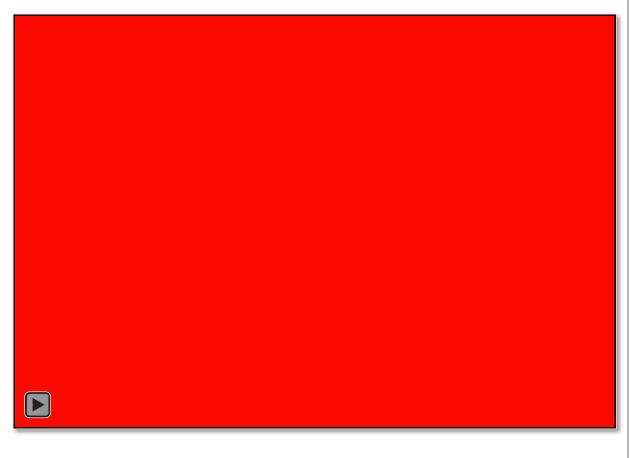
- Cash balances
- Market Value (local or reporting)
- Basis
- Revenue/Expense
- Accruals





#### Monthly recon tools: Portfolio Reconciliation worksheet.

- Selecting "Excel" as the output allows the user to complete the "Statement" column from the provided custodian statement data or website in order to find variances.
- Reconciling these totals can lead to further trust in the data points, ensuring calculated output on reporting is accurate. There are certain transactions that can impact positions and balances accurately but are misclassified (example: Dividend vs. Return of Capital) that the Position Reconciliation screen wouldn't catch.
- It is also helpful in identifying new or changes to existing integration data where mapping requires an update in the Platform. Mapping maintenance assists in the automation success rate.





#### Monthly recon tools: Open Positions by Portfolio.

The **Open Positions by Portfolio** report allows the user to identify many issues that may not be captured by daily recon. The report is usually run as of the month end date.

Outputs used most during our recon include:

- Quantity
- Market Value (local or reporting)
- Tax Basis

Basics	Portfolio		
As of			
06/30/2024			
Include Neste	d Equity		
Sort By			
Identifier			· · · · · · · · · · · · · · · · · · ·
Sort Order			
Ascending			T
Output OUTPOF Excel			
			Continue

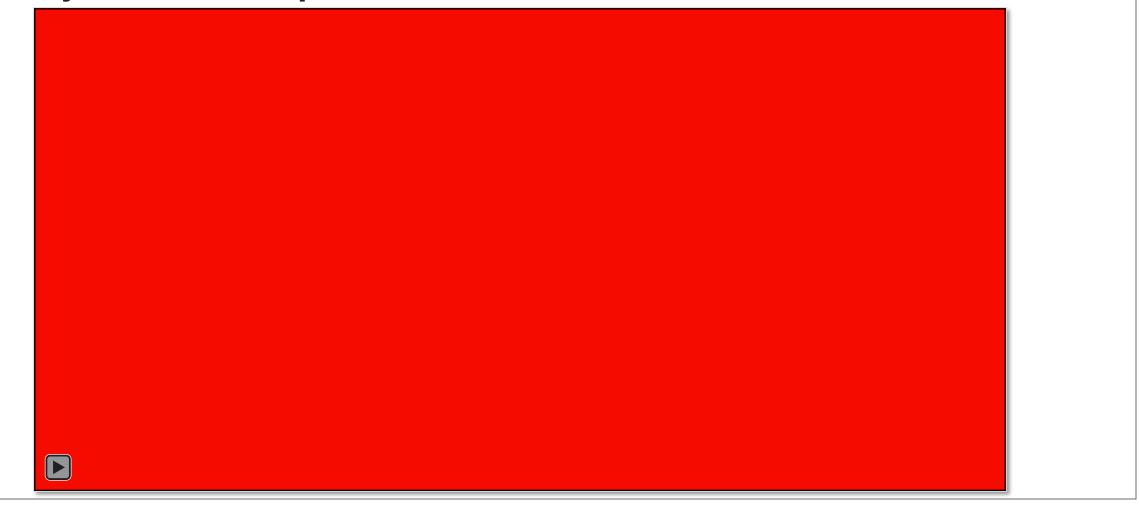


# Monthly recon tools: Open Positions by Portfolio.

								C		5 BY PORTFOLIO et Investments, LP		
										As of 06/30/2024	-	
					Local	Currency				Reporting (USD)		
Identifier	Description	Quantity	Unit Cost	Cost Basis	Unit Tax	Tax Basis	Price	Market Value	Unrealized	Market Value		
PM 4828												
USD												
CASH & CASH	EQUIVALENTS										Statement Tax Basis	<b>Basis Variance</b>
USD	US DOLLAR JP Morgan	2,851,800.92	1.00	2,851,800.92	1.00	2,851,800.92	1.00	2,851,800.92	0.00	2,851,800.92	2,851,800.92	-
	TOTAL CASH & CASH EQUIVALENTS	2,851,800.92		2,851,800.92	1	2,851,800.92		2,851,800.92	0.00	2,851,800.92		
EQUITY												
AAPL	APPLE INC	473.00	101.20	47,868.64	101.20	47,868.64	182.74	86,436.02	38,567.38	86,436.02	47,868.64	-
BA	BOEING CO/THE	540.00	137.37	74,181.01	137.37	74,181.01	180.35	97,389.00	23,207.99	97,389.00	74,181.01	-
BRKA	BERKSHIRE HATHAWAY	9.00	########	1,766,098.89	########	1,766,098.89	########	5,508,900.00	3,742,801.11	5,508,900.00	1,766,094.73	(4.16
BRKB	BERKSHIRE HATHAWAY	11.00	128.77	1,416.49	128.77	1,416.49	406.37	4,470.07	3,053.58	4,470.07	1,416.49	-
CVX	CHEVRON CORP	54.00	97.56	5,268.15	97.56	5,268.15	162.54	8,777.16	3,509.01	8,777.16	5,268.15	-
DUK	DUKE ENERGY CORP	1,003.00	73.08	73,301.19	73.08	73,301.19	102.38	102,687.14	29,385.95	102,687.14	73,301.19	-
EMR	EMERSON ELECTRIC CO	1,319.00	55.72	73,501.09	55.72	73,501.09	112.65	148,585.35	75,084.26	148,585.35	73,501.09	-
EPD	ENTERPRISE PRODUCTS	2,117.00	23.98	50,771.29	23.98	50,771.29	28.39	60,101.63	9,330.34	60,101.63	50,773.38	2.09
HON	HONEYWELL	679.00	101.97	69,238.03	101.97	69,238.03	198.05	134,475.95	65,237.92	134,475.95	69,238.03	-
LNI	JOHNSON & JOHNSON	811.00	111.97	90,803.70	111.97	90,803.70	148.95	120,798.45	29,994.75	120,798.45	90,803.70	-

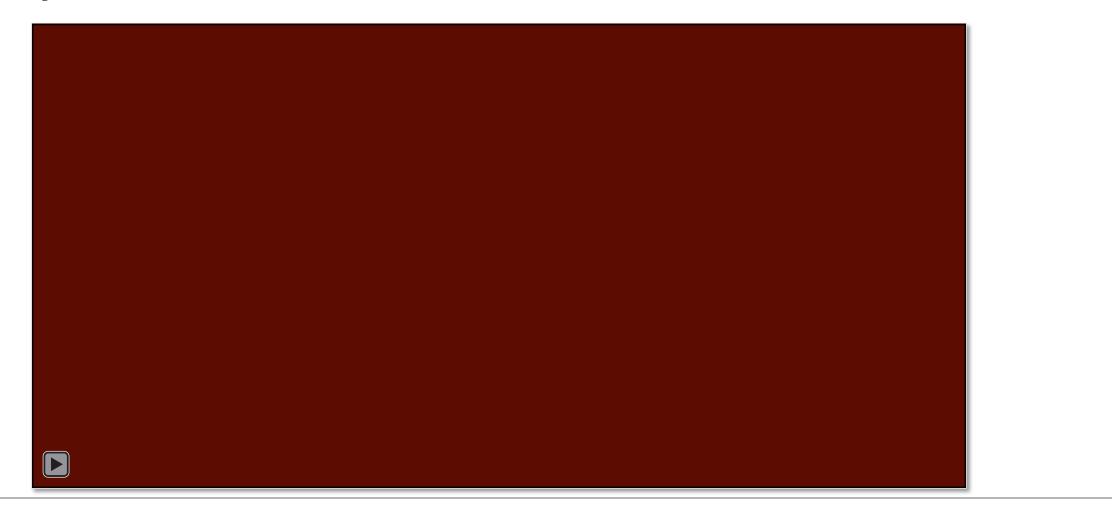


# Monthly recon tools: Open Positions.





# Monthly recon tools: Basis Transfers.





#### Monthly recon tools: Realized Gains and Losses by Portfolio.

The *Realized Gains and Losses by Portfolio* report helps the user research specific cost issues on securities including tax lot matching and realized gain/loss calculations.

Helpful tips:

• The **Suppress Cash or Equivalent** checkbox helps to reduce clutter on this report by excluding all cash securities

	Portfolio		
Date Range 04/01/2020	to 04/30/2020		
Suppress Transfe	ers & Gifting		
	All		
	Gifts O	nly	
Suppress Cash o	r Equivalent		
Display Transacti	on References		
Output			
Output		Suppress Cash or Ec	quivalent
Excel			



# Monthly recon tools: Realized Gains and Losses by Portfolio.

		the tax lot c	uld correlate with date provided on dian statement				REALIZED	Ca	OSSES BY PO scade Range In 12/01/2018 to 1	vestments		
· · · · · · · · · · · · · · · · · · ·							_	Gain o	r Loss	%		
Open	Close	Quantity Identi	ifier Description	Cost Basis	Tax Basis	Unit Sale	Proceeds	Short Term	Long Term	Change		
ARKETABLE SE	CURITIES JPM 3	3293										
Long Positio	ns											
	12/01/201	3,000.00 JNJ	JOHNSON & JOHNSON	299,670	299,670	120.00	360,000	0	60,330	20.13	CO 240 00	(00.42)
15	8	3,000.00		299,670	299,670	-	360,000	0	60,330	20.13	60,249.88	(80.12)
11/25/20	12/15/201	100.00 WMT	WAL-MART STORES INC	6,025	6,025	95.00	9,500	0	3,475	57.68		
15	8										3,475.00	0.00
		100.00		6,025	6,025		9,500	0	3,475	57.68		
				305,695	305,695	-	369,500	0	63,805	20.87		
Total Gains							-	0	63,805			
Total Losses								0	0			
TAL REALIZED	GAIN/LOSS			305,695	305,695	-	369,500	0	63,805			



# Monthly recon tools: Open Tax Lots.





# Monthly recon tools: Transaction and Journal Entry exports.

Entity / General Ledger / Journal Entry Search						
Data Limiters «	Journal Entries				View Standard View	• 🖬 • 🗊 🖷
06/01/2024	<b>ID</b> † 2	Date 1 Account Code	Account	Currency	Debit	Credit
	10570686455	06/15/2024 12310	Dividend Receivable	USD	48.00	0.00
End Date 06/30/2024	10570686455	06/15/2024 40071	Dividend Income: Total Ordinary	USD	0.00	48.00

Entity / Portfolio / Transaction Jour	nal									
Data Limiters	Transaction Journal							View Standard View 🔹 🖬 🖛 🛅 🖼		
Portfolio JPM 0114	Go	Trade Date Buy/Se	ell Type	Identifier		Quantity	Currency		Accrued Interest	Total Cost
		08/15/2016 Buy	Equity	RNST		750.00	USD		\$0.00	\$25,071.60
Start Date 01/01/2016 *** End Date 06/30/2024 ***		08/15/2016 Buy	Equity	IPCC		860.00	USD		\$0.00	\$70,018.19
		08/15/2016 Buy	Equity	AMSF		1,100.00	USD		\$0.00	\$64,116.91
		08/15/2016 Buy	Equity	BMTC		1,353.00	USD		\$0.00	\$41,576.48
		08/15/2016 Buy	Equity	ADTN		1,840.00	USD		\$0.00	\$33,825.64



### Monthly recon tools: Transaction and Journal Entry exports.

		Cost	ed Interest Tota	Currency	ity	er Quan	Identifi	Type	Buy/Sell	Trade Date
		25,071.60	0.00		750.00 US		RNST	Equity	Buy	8/15/2016
		70,018.19	0.00		860.00 US		IPCC	Equity	Buy	8/15/2016
		64,116.91	0.00		1,100.00 US		AMSF	Equity	Buy	8/15/2016
		41,576.48	0.00		1,353.00 US		BMTC	Equity	Buy	8/15/2016
		33,825.64	0.00		1,840.00 US		ADTN	Equity	Buy	8/15/2016
		65,704.38	0.00		1,840.00 US		HMN	Equity	Buy	8/15/2016
		0.00	0.00		860.00 US		KMPR	Equity	Buy	8/15/2016
		14,658.94	0.00		476.00 US		BMTC	Equity	Buy	8/16/2016
		2,810.42	0.00		91.00 US		BMTC	Equity	Buy	8/17/2016
		151.97	0.00		4.00 US		SWM	Equity	Buy	10/7/2016
		12,959.36	0.00		238.00 US		MGLN	Equity	Buy	10/7/2016
		328.89	0.00		6.00 US		MGLN	Equity	Buy	10/10/2016
		5,116.59	0.00		135.00 US		SWM	Equity	Buy	10/11/2016
		19,721.95	0.00		360.00 US		MGLN	Equity	Buy	10/11/2016
		4,616.50	0.00		85.00 US		MGLN	Equity	Buy	10/12/2016
		7,288.26	0.00		192.00 US		SWM	Equity	Buy	10/13/2016
		17,955.72	0.00		305.00 US		AMSF	Equity	Buy	10/18/2016
		22,934.71	0.00		605.00 US		SWM	Equity	Buy	10/18/2016
		35,049.49	0.00		630.00 US		MGLN	Equity	Buy	10/18/2016
		21,889.14	0.00		1,055.00 US		KNL	Equity	Buy	10/18/2016
Credit	Debit	40.0C0.07	0.00 Account	Assessment Card	Date	ID	RNST	Equity	Buy	10/18/2016
0.00	992,586.26	USD	Account IP Morgan Clearing 4	Account Cod	12/30/201	3117187316	ADTI	Equity	Buy	10/18/2016
		USD	Contributions Receivable			3117187316				
992,586.26	0.00				12/30/201					
0.00	214.33	USD	Custody Fees		3/31/201	3412180649				
214.33	0.00	USD	Cash at Bank 1	1	3/31/201	3412180649				



### Monthly recon tools: Accrued Interest by Portfolio.

The **Accrued Interest by Portfolio** report was designed to allow the user to perform a detailed review of bond accruals in a given portfolio

Outputs include variances of:

- Outstanding Accrual
- Accrual Purchased/Sold
- Accrual Rate
- Daily Accrual Value

Basics	Entity	Portfolio			٦
Date Range 06/28/2024	to	06/30/2024	*** 11		
Display Security	/ Subtotals				1
Display Period	Change				1
Display Closed	Positions				1
Display Values	>				1
Display					1
Reporting Local Current					1
Output					1
Excel					1
					1
					1
					1
				Continue	



### Monthly recon tools: Accrued Interest by Portfolio.

									From 6/28/202	4 to 6/30/2024			
Income Type		Maturity	Rate	Last Coupon	Next Coupon	Date Accrued/Paid	Accrued	Purch./Sold Accrued	Paid	Amount open	Stmt. Accrual	Variance	Days Off
60505EU4 - Bank of America C	orp Hybrid	03/10/2026	6.30%	03/11/2024	09/11/2024	Beginning:	14,516.41	1,819.49	16,128.00	207.89			
terest	2001 00 12 0 10 P					06/28/2024	1.93	-	-	209.82			
terest						06/29/2024	1.93	-	-	211.75			
nterest						06/30/2024	1.93	-	-	213.67	221.39	7.72	4.01
nding Quantity:	11,000.00					Ending:	14,522.18	1,819.49	16,128.00	213.67			
50505FL3 - Bank of America Co		03/15/2028	5.88%	03/15/2024	09/15/2024	Beginning:	9,054.21	1,109.72	10,046.28	117.65			
terest						06/28/2024	1.14	-	-	118.80			
terest						06/29/2024	1.14	-	-	119.94			
terest						06/30/2024	1.14	-	-	121.08			
nding Quantity:	7,000.00					Ending:	9,057.64	1,109.72	10,046.28	121.08	119.94	(1.14)	(1.00)
60505GB4 - BANK OF AMERICA						Beginning:	1,439.41	-	1,381.57	57.84			
terest						06/28/2024	45.94	-	-	103.78			
nding Quantity:	14,000.00					Ending:	1,485.35	-	1,381.57	103.78	103.78	-	



## Monthly recon tools: Commonly used queries.

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	BRH 2020	835330 Fixed Inco						######################################					Review View	O Tell me	what you want to do			
	JEM Lega Real Estate	835334 Fixed Inco 835398 Commerci						######################################				_	NEVICW VIEW	y rennie	what you want to do			
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	Tin Enterp							##########										
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	Roberts Re	833677 Portfolio	953838 5/31/202	2 Denbury F	247916af6 Interes	1480.00	45900.00	##########					41 mm mm			armatting * Table * 🗀		
	Todd Payr	822056 Loan Paya	884971 5/31/202	2 Loan Paya	LP 01/01/2 Interest	t ####################################	£ 0.00	##########					Alignment		G Number G			
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	Partner D	830184 Term Loan					27000.00											
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## Monthly recon tools: Commonly used queries.

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-	822059	Briarcliff N	884962	Office Fur	USD	1528129	Office Fur	Off. Furnit	1.00	50000.00	50000.00	50000.00	1.00	50000.00	50000.00	50000.00	
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		Cascade F Cascade F		Marketable Marketable	1. The second		APPLE IN AMAZON.		4301.00 134.00	97.33 693.84	97.33 693.84	148.84 120.21	1.00 1.00		######### 92974.32		
	829933 829933	Cascade F Cascade F	931526		USD	1525052		AMZN	134.00 9065.00	693.84 44.79	693.84 44.79	120.21 53.41		92974.32		16108.14 ####################################	
	829933 829933	Cascade F	931526 931526	Marketable	USD	1525052 1524950	AMAZON.	(AMZN JC	134.00	693.84	693.84	120.21	1.00	92974.32	92974.32	16108.14 ####################################	
	829933 829933 829933	Cascade F Cascade F	931526 931526 931526	Marketable Marketable	USD USD USD	1525052 1524950 1524917	AMAZON.	AMZN JC CSCO	134.00 9065.00	693.84 44.79	693.84 44.79	120.21 53.41	1.00	92974.32 ######### 9904.43	92974.32 ####################################	16108.14 ######### 16533.35	
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	829933 829933 829933 829933 829933 829933	Cascade F Cascade F Cascade F Cascade F	931526 931526 931526 931526 931526	Marketable Marketable Marketable Marketable	USD USD USD USD USD	1525052 1524950 1524917 1524937 1525222	AMAZON CITIGROU CISCO SY WALT DIS	AMZN CSCO DIS (FDX	134.00 9065.00 367.00 1381.00	693.84 44.79 26.99 113.57	693.84 44.79 26.99 113.57	120.21 53.41 45.05 110.44	1.00 1.00 1.00 1.00	92974.32 ######### 9904.43 ##########	92974.32 ######### 9904.43 ###########	16108.14 ######### 16533.35 ###########	
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### Monthly recon tools: Accrued Interest by Portfolio.

#### **Portfolio Accrued Income X-File Import Template**

6	<b>5</b> •∂	- &									Portf	olio Accrued I	ncome X-File	Import Tem	platev5.2.0	(33).xlsx - Excel
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2																

#### **Portfolio Basis Transfer X-File Import Template**

<b>.</b>	• e-	<b>2</b>								Portfolio I	Basis Trans	fer X-File Imp	port Templa	tev5.0.0 (5).	xls [Compatibility	Mode] - I	Excel
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#### **Security Master Pricing X-File Import Template**

	5-∂-\$						Security Master P	ricing X-File Import Templatev7.1	.1 (8).xlsx - Excel
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1	Identifier	Date	Value1	SecurityType	DisableExtSourceUpdate	EffectiveDate	Status	OutstandingShares	Value2



## Insider tips: How to perform a more efficient data reconciliation. Other reconciliation tools.



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### **Other recon tools: Document Manager.**

### **Other tools: Document manager**

The document manager can a be indispensable tool to ensure your entire organization has access to the relevant files/documents all within a single secure location

#### Favorite Associations:

- Associate to Existing Private Equity Activity
- Associate to Existing Hedge Fund
- Associate to Existing Market Value
- Associate to Portfolio

#### Enterprise Menu $\rightarrow$ Operations $\rightarrow$ Document Manager

(Q)	☆	Enterprise / Operations / Document	t Manager						
Enterprise Enterprise Dashboard	×	Document Manager Options	«	Docume	ents				
> Accounts Payable		Data Limiters Upload and	d Associate	Doc	uments	Association Q	ueue Recenti	y Associated	
<ul><li>&gt; Entities</li><li>&gt; General Ledger</li></ul>	- 1	Entity			$\bigcirc$	Name	Record Assig	Туре	
> Modeling	- 8	Type to filter	Q	~	$\square$	AP Bill			
<ul> <li>Operations</li> <li>Operation Chain</li> </ul>	- 1	Enterprise			$\bigcirc$	2022 Bengals Se		Invoices	
Document Manager		Bengal Investments				Bengals Tickets -	11	AP Sample Documents	
Accounting Period Scheduler		Briar Patch Aviation L	LC		$\Box$	Bengals Tix - 604	512	Invoices	
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		Type here to filter			$\cup$	April 22 Statemer	Cathie Roberts	Investor Statements	



### **Other recon tools: Portfolio classes.**

### **Other tools: Portfolio classes**

While more commonly used for the number of complex reporting outputs generated by the AWP. The Portfolio Class and Portfolio Class Options can be used in an operational context as well!

Creating Class Options that correspond to the broker/custodian, frequency of reconciliation, or the Config File can allow your operations and accounting team to easily narrow in what needs to be reconciled for the day.

#### Enterprise Menu $\rightarrow$ Portfolio $\rightarrow$ Portfolio classes

0						
(Q	_) ☆	Enterprise / Portfolio / Portfolio Classes				
Enterprise	*	Portfolio Classes		Portfolio Class Detail: Ac	counting & Operations	
Enterprise Dashboard		Portfolio Class	D	System ID		
<ul> <li>Accounts Payable</li> </ul>		!Cathie Rec		10320		
<ul> <li>Entities</li> <li>General Ledger</li> </ul>		Account Type		Portfolio Class Code		
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> Operations				No		
✓ Portfolio		Asset Category		Global Class		
Transfers & Gifting		Asset Category - Level 2		No Portfolio Class Notes		
Position Reconciliation		Cathie Marketable Recon		Portfolio Class Notes		
Trade Reconciliation Import Trade Activity		Cathie Ownership		Portfolio Class Options		
Import Option Actions		Collapse		Option ID	Option Code	Option Name
Import Basis Transfers		Country		-		-
Security Type Mapping		Crop Rotation		197590		Daily Reconciliations - Default
Portfolio Classes		Custodian		197591		Daily Reconciliations - JP Morgan
> Profiles		Entity		197592		Daily Reconciliations - Northern Trus
		Equity - Large/Mid/Small Cap		197593		Monthly Reconciliations
Entity	♦	Excluded Assets				



## Additional recon tools: Portfolio classes.

■ BRIARCLIFF CAPITAL II		Briarcliff Capital II 🗸	Q Todd Payne	e Revocable Tr 🗸	Open Period:	08/01/2022 to 08/31/2022	
٩	☆	Enterprise / Portfolio / Portfolio (	Classes				
Enterprise	*	Portfolio Classes		Portfolio Class Detail: A	ccounting & Operatio	ns	
Enterprise Dashboard Accounts Payable		Portfolio Class	▼ D	System ID 10320			
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> Operations		Asset Category					
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Position Reconciliation		Cathie Marketable Recon					
Trade Reconciliation		Cathie Ownership	Enterprise		*	X-File Import Templates	
Import Trade Activity		Collapse	Enterprise		<u>^</u>		
Import Option Actions		Country	Integration	n Configuration	* ^	Resource	
Import Basis Transfers	- I	Crop Rotation	-	-			
Security Type Mapping Portfolio Classes			X-File Imp	ort Templates	*	Portfolio Basis Transfer X-File	e Import Template
> Profiles		Custodian	<ul> <li>Portfolio</li> </ul>			Portfolio Benchmarks X-File I	mport Template
	_	Entity	Transfers	& Gifting	*		mport remplate
Entity	≽	Equity - Large/Mid/Small Cap	Position R	econciliation	*	Portfolio Class Assignment X	-File Import Template
Entity Dashboard	1	Excluded Assets				Portfolio Class Entity Associa	ations X-File Import Template
	_		Import Tra	ade Activity	*	Linty Associa	atons Ar ne import remplate
			Import Ba	sis Transfers	*	Portfolio Class Options X-File	Import Template



## Insider tips: How to perform a more efficient data reconciliation. Additional resources.



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### **Additional resources: Documentation.**

**Position reconciliation** 

https://archway-technology-partners.helpdocsonline.com/0position-reconciliation-2

**Transaction reconciliation** 

https://archway-technology-partners.helpdocsonline.com/transaction-reconciliation

#### Account balance reconciliation

https://archway-technology-partners.helpdocsonline.com/account-balance-reconciliation

#### How to perform a monthly reconciliation

https://archway-technology-partners.helpdocsonline.com/how-to-perform-a-monthly-reconciliation

### **Transaction type mapping**

https://archway-technology-partners.helpdocsonline.com/transaction-type-mapping



### Additional resources: How to stay in touch.



Connect with your Client Service team in Nashville



Contact support at awsupport@seic.com

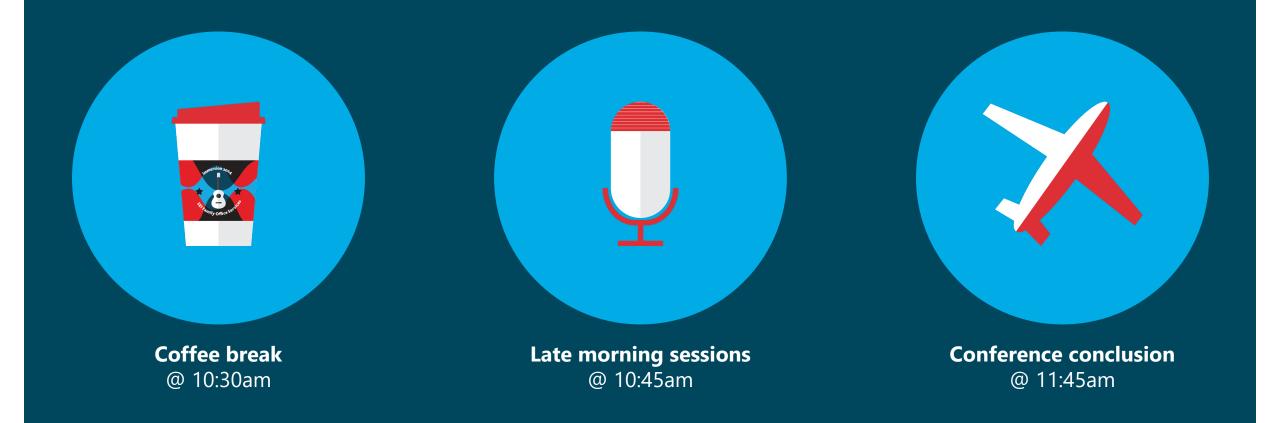


# ARCHWAY PLATFORM Questions.





### Where to next.





### Where to next.

2

### So you need to track side pockets?

Creating a better reporting experience for your family members.

3

[REPLAY] Mastering report creation—and automating it, too.

