

immersion 2024

SEI Family Office Services



ARCHWAY PLATFORM

**A client account:
Transferring ownership
interests.**



immersion 2024

Your speakers today.



Ryan Newkirk

**Vice President
Single Family Office**



Alex Johnson

Client Service Manager

Agenda.

1.	Setting the stage: Ownership transfer basics and tools.
2.	Tips and tricks for success.
3.	Real-life scenario: Overview.
4.	Real-life scenario: Kelce family.
5.	Real-life scenario: Swift family.
6.	Real-life scenario: Client feedback.
7.	Additional resources.

A client account: Transferring ownership interests.

Setting the stage: Ownership transfer basics and tools.



immersion 2024

Setting the stage: Partnership accounting complexities.

Urgency of requests

Urgent, time-sensitive inquiries

Unique use cases

Varies greatly based on specific situations

Complex structures

Complex factors contributing to the difficulty

Multiple inputs

Numerous variables to consider

Inconsistent reporting

Information received at inconsistent intervals

Partial data

Booking with incomplete data

Setting the stage: Ownership transfer tools.

Transfers & Gifting

Transfer securities in, out, or between **accounts, partners,** or **entities**

Cash Management

Contribute, withdraw, or transfer cash between **equity accounts** and **bank accounts**

Investor Module

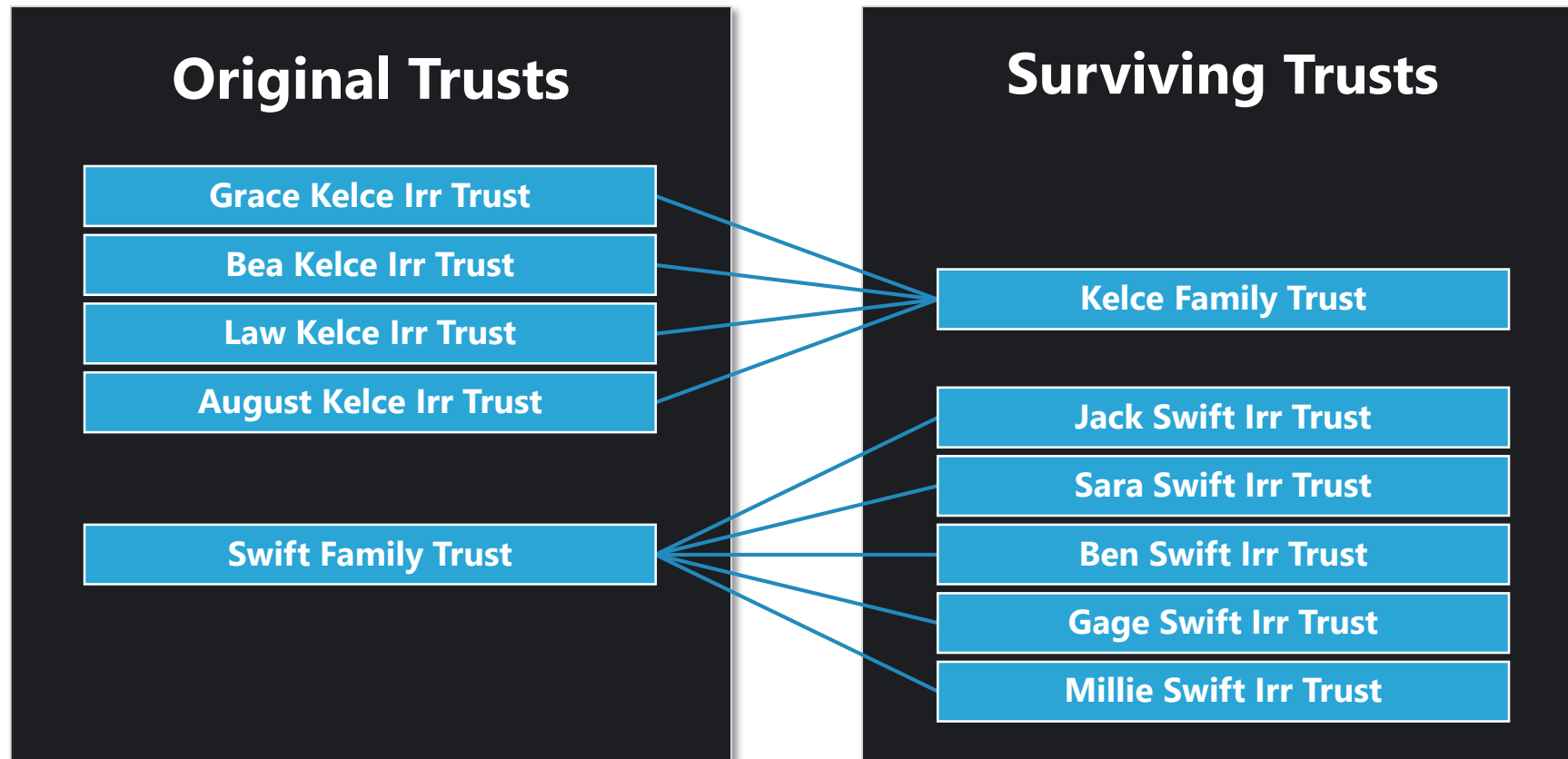
Contribute, withdraw, or transfer between **equity accounts**

A client account: Transferring ownership interests.
Real-life scenario: Overview.



immersion 2024

Real-life scenario: Overview.



Real-life scenario: Overview.

Objective: Restructure and **consolidate** multiple trusts across the family lines, **eliminating 11 trusts** from the family office to **reduce administrative complexity while maintaining ownership lines**

Overview: Swift Family Office

- Multiple Trusts across 4 family lines
 - Family Line 1 – Kelce
 - Family Line 2 – Swift
 - Family Line 3 – N/A
 - Family Line 4 – N/A



A client account: Transferring ownership interests.
Tips and tricks for success.



immersion 2024

Tips and tricks for success: Get Organized.

Define the what: What are we trying to accomplish?

Plan the how: What needs to be done to accomplish this?

- Move existing nested relationships
- Move directly held assets with proper MVs and basis
- Move Investor Basis and Equity balances

Helpful tips:

- Create a task list
- Complete initial setup
 - Need to “build the roads”

	A
1	Trust Merge
2	ATW To-Do List
3	
4	Task
7	
8	Create new equity accounts in entities
9	Create new portfolios & nested relationships in members
10	Create portfolio assignment upload
11	
12	Run Prior reports for all Trusts & Entities
13	
14	Investor module transfers of equity interests - Swift
15	Investor module transfers of equity interests - Kelce
18	
19	Security position transfers - T&G entries - Swift
20	Security position transfers - T&G entries - Kelce
23	
24	Balance Sheet Items - Payable/Receivable, Etc. - Swift
25	Balance Sheet Items - Payable/Receivable, Etc. - Kelce
28	
33	
34	Entity Total Value Validations
35	

A client account: Transferring ownership interests.
Real-life scenario: Kelce family.



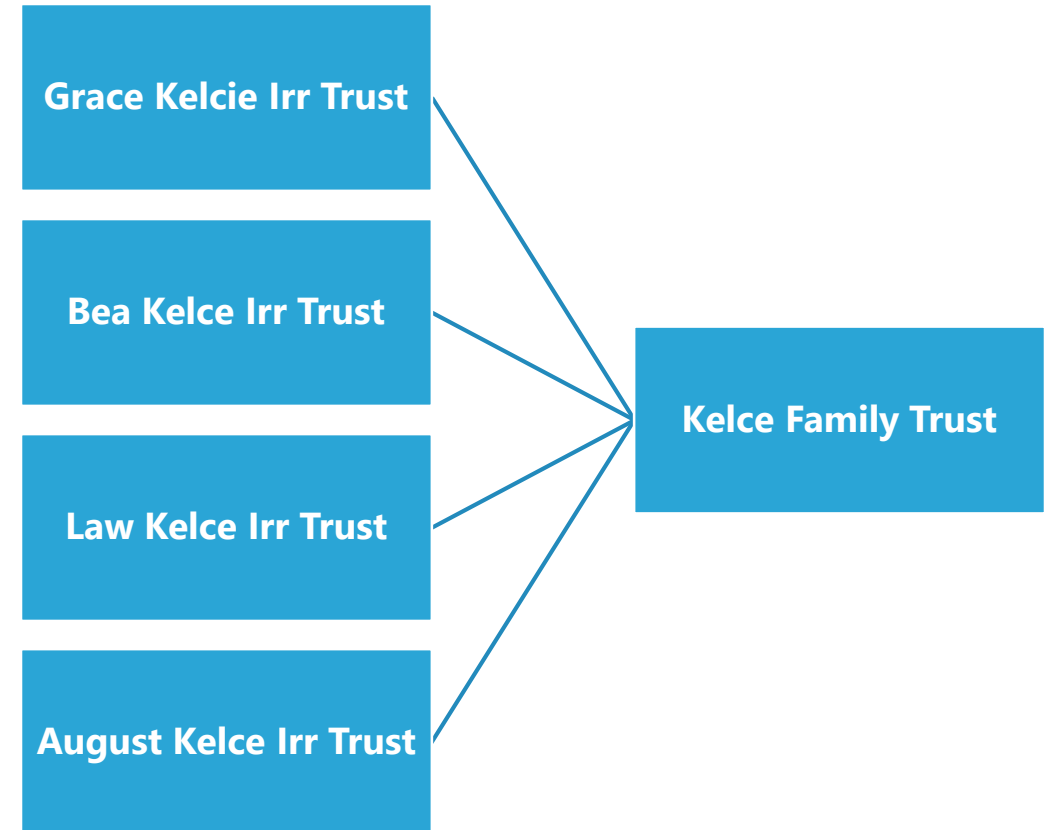
immersion 2024

Real-life scenario: Kelce family.

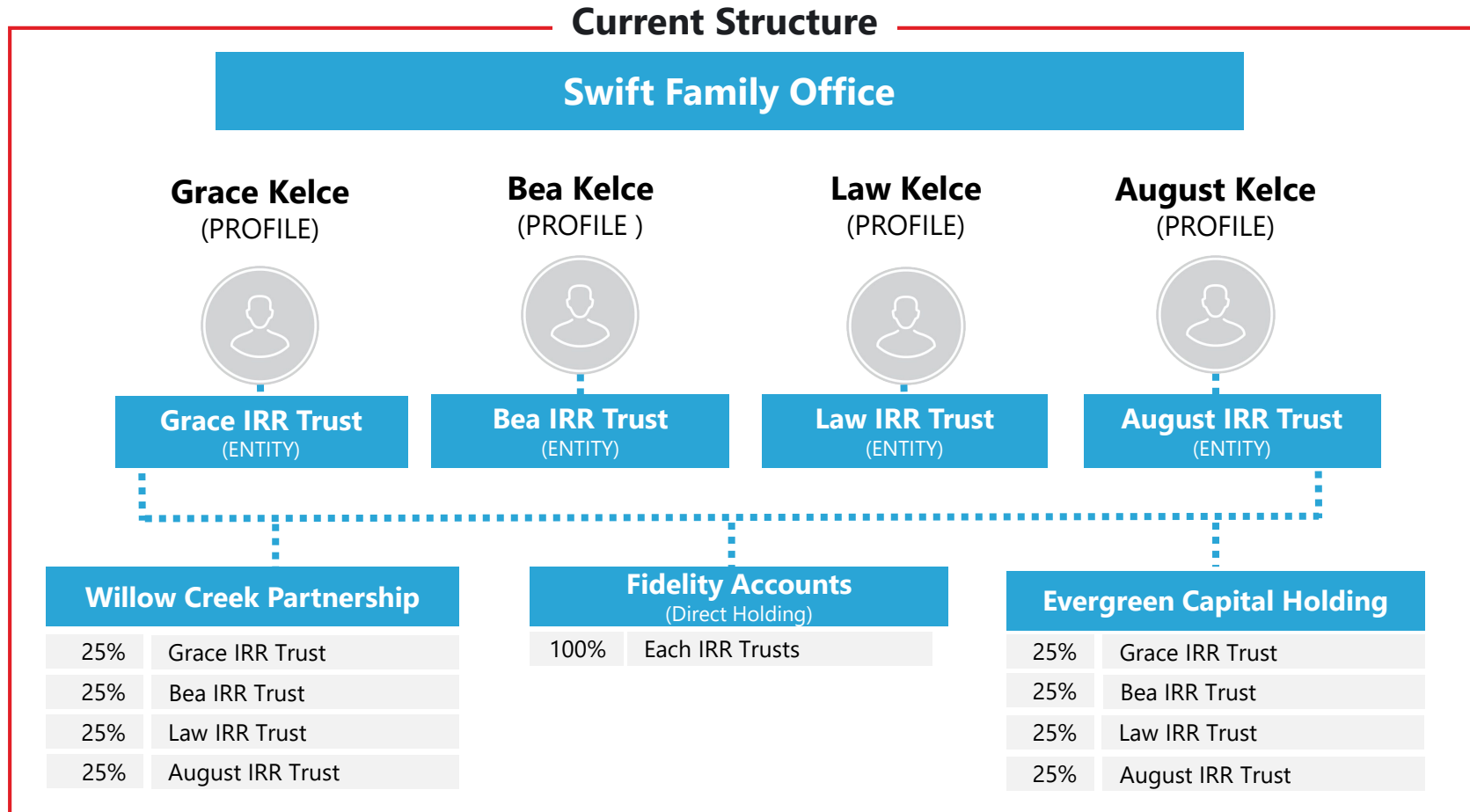
Objective: Consolidate four (4) existing Irrevocable Trusts into existing Kelce Family Trust

Key considerations:

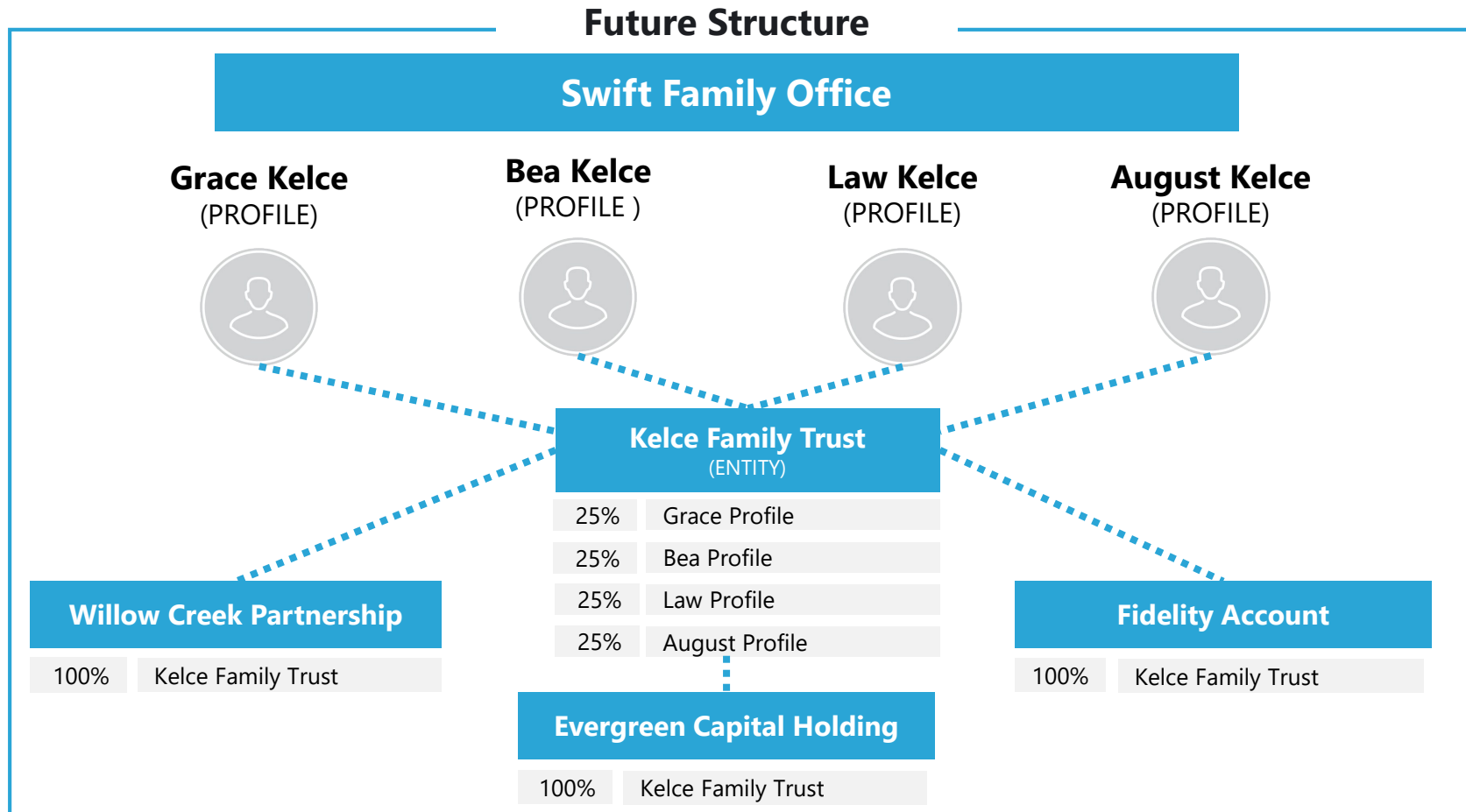
- Preliminary setup needed
- Moving equity from Individual Trusts to existing family trust
- Move all assets from Individual trust to family trust
- Stock transfers - Making sure basis and MVs are correct



Kelce Family: Current ownership structure.



Kelce Family: Future ownership structure.



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Transferring ownership interests: Setup.

1. Create *NEW* Entity owned equity accounts in existing Partnerships

- Willow Creek
- Evergreen Capital Holdings

2. Create portfolios in the Family Trust

- Investment in Willow Creek Partnership
- Investment in Evergreen Capital Holdings
- Fidelity Portfolio

3. Run reports prior to making transfers

- Balance Sheets, Income Statements, etc. for each Individual Trust



Setup: Add new accounts.

Task: Add new accounts in each Partnership

- Willow Creek
- Evergreen Capital Holdings

Step-by-step:

1. Navigate to **Entity Menu** → **Setup** → **GL Equity Accounts**
2. Select "Add"
3. Select the Entity as the Investor account

Entity / Setup / GL Equity Accounts

Add GL Equity Account

Account Investor Classifications Account Classifications

IF THIS ACCOUNT SHOULD RECEIVE PORTFOLIO INCOME ALLOCATIONS, 'CLASSIFICATIONS' SETUP AND ASSIGNMENT IS REQUIRED.

Account Code (30000 - 39998) Inactive
30000

Reference

Investor
Kelce Family Trust (entity)

Account Name
Kelce Family Trust

Relationship
Limited Partner

Roll Up Into
None

Currency	Posting	D
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	
USD	<input checked="" type="checkbox"/>	

Setup: Add new nested portfolios.

Task: Add new nested portfolios

Step-by-step:

1. Navigate to **Entity Menu** → **Setup** → **Portfolios** → **Add new Portfolio**

Portfolio Detail

Portfolio Name
Investment in Willow Creek

Portfolio Notes

Basics Allocations **Nested Entities** Default Coding Integration Classifications Approvers Benchmark Rates

Entity ID	Entity Name	Equity Account	Equity Account Name
No records available.			

Add Nested Equity Account

Portfolio
Investment in Willow Creek

Entity Options
Willow Creek

Foreign Equity
30000 - Keice Family Trust

Save

Upload Add

Add Portfolio

Portfolio Name
Investment in Willow Creek

Default Portfolio

Internal Identifier

Portfolio Legal Name

Basics Setup

Cash
13420 Related Family Investments P&L

Investments
13420 Related Family Investments P&L

Income Offset (Notional)
None

Nested Entity Cost
13410 Related Family Investments-Cost

Nested Allocation Override

Nested Entity Profit/Loss
None

Nested Entity Disparity
None

Due To/Due From
13420 Related Family Investments P&L

Pending Cash Performance Security
None

Notional Cash Performance Security
None

Auto-Sweep Cash

Cash Sweep Securities
Add/Edit

Copy From Save

Setup: Run “before” reports.

Helpful tip: Run reports prior to making transfers

- Balance Sheet, Open Positions, Period Balance, etc.

PERIOD BALANCE							
Grace Kelce Irrev Trust							
From 01/01/2024 to 03/31/2024							
Investor Name	Account Code	Beginning Ownership	Beginning Equity	Gross Profit	Additions	Withdrawals	Ending Equity
Grace Kelce	30000	100.0000%	57,958,055.91	3,000,000.00	0.00	0.00	60,958,055.91
		100.0000%	57,958,055.91	3,000,000.00	0.00	0.00	60,958,055.91

	A	B	C	D	E	F
1	Entity Name	Account Number	Investor Name	Book Balance	Investor Tax Balance	Investor Disparity Balance
2	Grace Kelce Irrev Trust	30000.00	Grace Kelce	60,958,055.91	48,958,055.91	12,000,000.00
3						

BALANCE SHEET (reported in USD)		Grace Kelce
		3/31/2024
10000	ASSETS	
11000	Cash	
11100	Bank Deposits	
11101	Cash at Bank 1	5,924,303.00
	Total Bank Deposits	5,924,303.00
11200	Brokerage Cash Clearing	
11410	Fidelity	
11414	Fidelity Clearing	500,001.00
	Total Fidelity	500,001.00
11810	Other Brokerage Accounts	
	Total Cash	6,424,304.00
13000	Investments	
13100	Investments-Brokerage	
13101	Brokerage Account Assets - Fidelity	20,000,000.00
	Total Investments-Brokerage	20,000,000.00
13400	Related Family Investments	
13410	Related Family Investments-Cost	19,248,388.51
13420	Related Family Investments P&L	16,285,363.41
	Total Related Family Investments	35,533,751.91
	Total Investments	55,533,751.91
	Total ASSETS	61,958,055.91
	Liabilities and Equity	
20000	LIABILITIES	
21000	Short Term Liabilities	
21010	Accounts Payable	1,000,000.00
	Total LIABILITIES	1,000,000.00
	Equity	
	Beginning Capital	57,958,055.91
	Contributions	0.00
	Net Income	3,000,000.00
	Withdrawals and Distributions	0.00
	Total Equity	60,958,055.91
	Total Liabilities and Equity	61,958,055.91



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Investor Capital Movements: Investor Module.

Task: Create investor module transfers for each nested position

- **NOTE:** Each interest will have one (1) transfer at 100%

	From :	To:
	Grace Kelce Irr Trust Bea Kelce Irr Trust Law Kelce Irr Trust August Kelce Irr Trust	Kelce Family Trust
Willow Creek	Grace Kelce Irr Trust Bea Kelce Irr Trust Law Kelce Irr Trust August Kelce Irr Trust	Kelce Family Trust Kelce Family Trust Kelce Family Trust Kelce Family Trust
Evergreen Capital Holdings	Grace Kelce Irr Trust Bea Kelce Irr Trust Law Kelce Irr Trust August Kelce Irr Trust	Kelce Family Trust Kelce Family Trust Kelce Family Trust Kelce Family Trust



Investor Capital Movements: Investor Module.

Step-by-step:

1. Navigate to **Entity Menu** → **Investor Module** → **Account History** → **Capital Movements Tab**
2. Book a 3/31 Investor Module Transfer
3. Select Method → “Percent of Amount”
4. Select the “Transfer Income” checkbox
5. Transfer % → 1 = 100%
6. Withdrawals will book on 3/31 and Contributions on 4/1

Add Account Transfer

Investor
Grace Kelce Irrev Trust

From Portfolio
None

Request Date
03/31/2024

Status
Pending

Reference Date
month/day/year

Method
Percent of Amount

Transfer Income

Prorate AR Fees

To Account
30000 - Kelce Family Trust

To Portfolio
None

Type
None

(e.g. 0.25 = 25%)

Transfer To Account	Transfer To Portfolio	AUM Fee	Income ...	Transfer %	Adj...
30000 - Kelce Family Trust	None	0	0	1	<input type="checkbox"/>

Save

Investor Capital Movements: Investor Module.

Task: Transfer Interest from Individuals to the Family Trust

Step-by-step:

1. Navigate to **Entity Menu** → **Investor Module** → **Account History** → **Capital Movements Tab**

Entity	Account	Debit	Credit
Willow Creek	30001 – Irrev Trust	10,494,683.21	0
Willow Creek	21080 – Wd Payable	0	10,494,683.21

Entity	Account	Debit	Credit
Willow Creek	30000 – Family Trust	0	10,494,683.21
Willow Creek	12200 – Cont. Rec.	10,494,683.21	0



Investor Capital Movements: Investor-GL integrations.

Helpful tip: Beware of potential issue with offsetting Contribution/withdrawal balances

- A manual JE can be used to clear offsetting balances

Entity / Setup / Investor-GL Integration

Investor to General Ledger Module Integrations

Integration Point	Account Code	Account Name
Investor Contributions	12200	Contributions Receivable
Investor Withdrawals	21080	Withdrawals Payable

Disparity Accounts

Account Code	Account Name
40240	FX Gain/Loss
40391	Unrealized Gains/Losses - Disparity

Upload Download Add

Transferring ownership interests: Process.



Setup



Investor Capital
Movements



**Nested Investment
Adjustments**



Movement of Assets



Set Balance Sheet



Check Your Work

Nested Investment Adjustments: Partners.

Task: Review auto-generated nested entries in Partners

Entity	Account	Debit	Credit
Family Trust	16110 – Nested Cost	10,494,683.21	0
Family Trust	12610 - Intercompany	0	10,494,683.21

Entity	Account	Debit	Credit
Irrev Trust	16110 – Nested Cost	0	10,494,683.21
Irrev Trust	12610 - Intercompany	10,494,683.21	0



Nested Investment Adjustments: Partners.

Helpful tips:

- **Investor Module Transfers** create auto-generated Nested Cost Adjustments
 - These auto generated entries offset to Intercompany
- **Cash Management** can be used to adjust equity and clear intercompany balances

Entity / Setup / GL Basics

General Ledger Basics

Basics Benchmark Rates

Exclude from Display

Base Currency: USD

X-File Offset: 11913 - Cash Clearing 3

Foreign Exchange Gain: 40240 - FX Gain/Loss

Inter-Company: 12610 - Interfamily/Entity Receivables (System Generated)

Cash Management

Clear Inter-Company

Pay To Profile: None Assigned

Notes

Fiscal Year End: December

Loss Carryforward: 0.00

Harvest Losses

Include To Side Authorizers

Upload Upload Addresses

Nested Investment Adjustments: Cash Management.

Task: Adjust Partner equity accounts in Irrevocable Trusts and the Family Trust

Entity	Account	Debit	Credit
Family Trust	12610 - Intercompany	10,494,683.21	0
Family Trust	30000 – Grace Kelce	0	10,494,683.21

The screenshot shows the 'Add Cash Management Transaction' window. The 'From' radio button is selected, and the 'To' radio button is also selected. The 'Entity' is 'Kelce Family Trust (822053)'. The 'Investor Account' is highlighted with a red box and set to '30000 - Grace Kelce'. The 'Bank Account' is 'Cash Management - Workflow'. The 'Nested Entity Credit Account' is 'N/A'. The 'Delete Row', 'Update Row', and 'Add Row' buttons are visible. The 'Spread Zero Value Rows By' dropdown is set to 'None'. The transaction table shows a debit of 10,494,683.21 from Kelce Family Trust (822053) to the selected investor account. The total amount is 10,494,683.21.

ID	From...	Transaction	Amount
	To	Contribution to Kelce Family Trust, account 30000 - Grace Kelce...	10,494,683.21

Total: 10,494,683.21

Create Partner Entity Cash Management Transaction

Save

Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Movement of Assets: Transfers and Gifting.

Task: Move Stocks using the Transfers & Gifting module

Step-by-step:

1. Navigate to **Enterprise Menu → Portfolio → Transfers & Gifting**

Add Internal Transfer

Basics Tax Lots

From Entity: Grace Kelce Irrevocable Trust From Account: 30000 - Grace Kelce From Portfolio: Brokerage Portfolio

To Entity: Kelce Family Trust To Account: 30001 - Grace Kelce In-Kind Account: 40391 - Unrealized Ga... To Portfolio: Fidelity Account

% Transfer: 1.00 Tax Basis Gift All: Round to the Share: Accrued Interest: Allocation Method: Even **Go**

Security Type: Annuity Security: CR10YR - CR 10 Yr Pd **Add/Edit**

Type	Identifier	Date	Quantity	Transfer Value	In-Kind UG	Gift
No records available.						

Tax Lots (red text indicates short positions) Market Value Transferred: 0.00 In-Kind UG: 0.00 **Save**

Add Internal Transfer

Basics Tax Lots

From Entity: Grace Kelce Irrevocable Trust From Account: 30000 - Grace Kelce From Portfolio: Brokerage Portfolio

To Entity: Kelce Family Trust To Account: 30001 - Grace Kelce In-Kind Account: 40391 - Unrealized Ga... To Portfolio: Fidelity Account

% Transfer: 1.00 Tax Basis Gift All: Round to the Share: Accrued Interest: Allocation Method: Even **Go**

Security Type: Annuity Security: CR10YR - CR 10 Yr Pd **Add/Edit**

Type	Identifier	Date	Quantity	Transfer Value	In-Kind UG	Gift
Taxable B...	00206RDD1	07/01/2019	25	499	460.04963	<input type="checkbox"/>
Taxable B...	19416QDZ0	07/01/2019	10	549.6	(0.4)	<input type="checkbox"/>
Cash & C...	CASH	07/01/2019	10,000	10,000	0	<input type="checkbox"/>
Equity	TSLA	07/01/2019	5	878.95	(1,621.05)	<input type="checkbox"/>
Mutual Fund	VTSAX	07/01/2019	20	2,532	532	<input type="checkbox"/>
Equity	AAPL	07/01/2019	10	1,998.35421	(1,001.64579)	<input type="checkbox"/>
Equity	AAPL	03/01/2024	100,000	19,983.542.1	1,983.542.1	<input type="checkbox"/>

Tax Lots (red text indicates short positions) **Market Value Transferred: 20,000,000.00 In-Kind UG: 1,981,911.05** **Save**



Movement of Assets: Transfers and Gifting.

Task: Review Net Journal Entry Breakdown

Entity	Account	Debit	Credit
Grace Kelce Trust	30000 – Grace Kelce	20,000,000	0
Grace Kelce Trust	40391 – Disparity	0	1,981,911.05
Grace Kelce Trust	13101 - Investment	0	18,018,088.95

Entity	Account	Debit	Credit
Kelce Family Trust	30001 – Grace Kelce	0	20,000,000
Kelce Family Trust	40391 – Disparity	1,981,911.05	0
Kelce Family Trust	13101 - Investment	18,018,088.95	0



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Set Balance Sheet: Cash Management.

Task: Transfer out remaining Equity in Irrevocable Trusts via Cash Management Withdrawals

Entity	Account	Debit	Credit
Grace Kelce Trust	30000 – Grace Kelce	5,424,304.00	0
Grace Kelce Trust	12160 - Intercompany	0	5,424,304.00

BALANCE SHEET (reported in USD)		
		Grace Kelce
		3/31/2024
10000	ASSETS	
11000	Cash	
11100	Bank Deposits	
11101	Cash at Bank 1	5,924,303.00
	Total Bank Deposits	5,924,303.00
11200	Brokerage Cash Clearing	
11410	Fidelity	
11414	Fidelity Clearing	
	Total Fidelity	500,001.00
11810	Other Brokerage Accounts	
	Total Cash	5,924,303.00
13000	Investments	
13100	Investments-Brokerage	
13101	Brokerage Account Assets - Fidelity	0.00
	Total Investments-Brokerage	0.00
13400	Related Family Investments	
13410	Related Family Investments-Cost	0.00
13420	Related Family Investments P&L	0.00
	Total Related Family Investments	0.00
	Total Investments	0.00
	Total ASSETS	5,924,303.00
	Liabilities and Equity	
20000	LIABILITIES	
21000	Short Term Liabilities	
21010	Accounts Payable	1,000,000.00
	Total LIABILITIES	1,000,000.00
	Equity	
	Beginning Capital	57,958,055.91
	Contributions	0.00
	Net Income	3,000,000.00
	Withdrawals and Distributions	55,533,751.92
	Total Equity	5,424,304.00
	Total Liabilities and Equity	6,424,304.00



Set Balance Sheet: Manual journal entry.

Task: Clear out non-investment balance sheet items

Entity	Account	Debit	Credit
Grace Kelce Trust	12160 - Intercompany	5,424,304.00	0
Grace Kelce Trust	11101 - Cash	0	5,924,303.00
Grace Kelce Trust	11414 - Clearing	0	500,001.00
Grace Kelce Trust	21010 – AP	1,000,000	0

BALANCE SHEET (reported in USD)		Grace Kelce
		3/31/2024
10000	ASSETS	
11000	Cash	
11100	Bank Deposits	
11101	Cash at Bank 1	5,924,303.00
	Total Bank Deposits	5,924,303.00
11200	Brokerage Cash Clearing	
11410	Fidelity	
11414	Fidelity Clearing	500,001.00
	Total Fidelity	500,001.00
12160	Intercompany	(5,424,304.00)
	Total Cash	1,000,000.00
13000	Investments	
13100	Investments-Brokerage	
13101	Brokerage Account Assets - Fidelity	0.00
	Total Investments-Brokerage	0.00
13400	Related Family Investments	
13410	Related Family Investments-Cost	0.00
13420	Related Family Investments P&L	0.00
	Total Related Family Investments	0.00
	Total Investments	0.00
	Total ASSETS	1,000,000.00
	Liabilities and Equity	
20000	LIABILITIES	
21000	Short Term Liabilities	
21010	Accounts Payable	1,000,000.00
	Total LIABILITIES	1,000,000.00
	Equity	
	Beginning Capital	57,958,055.91
	Contributions	0.00
	Net Income	3,000,000.00
	Withdrawals and Distributions	60,958,055.91
	Total Equity	0.00
	Total Liabilities and Equity	1,000,000.00



Set Balance Sheet: Cash Management.

Task: Enter a Cash Management Contribution in the Kelce Family Trust

- Amount should be equivalent to the withdrawal entered in the Irrevocable Trust

Entity	Account	Debit	Credit
Kelce Family Trust	30001 – Grace Kelce	0	5,424,304.00
Kelce Family Trust	12160 - Intercompany	5,424,304.00	0



Set Balance Sheet: Manual journal entry.

Task: Set Balance Sheet using offsetting amount from Contribution

Entity	Account	Debit	Credit
Kelce Family Trust	12160 - Intercompany	0	5,424,304.00
Kelce Family Trust	11101 - Cash	5,924,303.00	0
Kelce Family Trust	11414 - Clearing	500,001.00	0
Kelce Family Trust	21010 – AP	0	1,000,000.00



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Check Your Work.

Task: Run reports to validate

- Assets and Liabilities should be zeroed out in the Irrevocable Trusts
- All Assets, Liabilities, and Equity should now be on the **Kelce Family Trust Balance Sheet**

CONSOLIDATING BALANCE SHEET (reported in USD)						
As of 4/1/2024						
		Grace Kelce Irrev Trust	Bea Kelce Irrev Trust	Law Kelce Irrev Trust	August Kelce Irrev Trust	Kelce Family Trust
10000	ASSETS					
11000	Cash					
11100	Bank Deposits					
11101	Cash at Bank 1	0.00	0.00	0.00	0.00	23,697,212.00
	Total Bank Deposits	0.00	0.00	0.00	0.00	23,697,212.00
11200	Brokerage Cash Clearing					
11410	Fidelity					
11414	Fidelity Clearing	0.00	0.00	0.00	0.00	2,000,004.00
	Total Fidelity	0.00	0.00	0.00	0.00	2,000,004.00
11810	Other Brokerage Accounts					
	Total Cash	0.00	0.00	0.00	0.00	25,697,216.00
13000	Investments					
13100	Investments-Brokerage					
13101	Brokerage Account Assets - Fidelity	0.00	0.00	0.00	0.00	80,000,000.00
	Total Investments-Brokerage	0.00	0.00	0.00	0.00	80,000,000.00
13400	Related Family Investments					
13410	Related Family Investments-Cost	0.00	0.00	0.00	0.00	76,993,554.03
13420	Related Family Investments P&L	0.00	0.00	0.00	0.00	65,141,453.62
	Total Related Family Investments	0.00	0.00	0.00	0.00	142,135,007.66
	Total Investments	0.00	0.00	0.00	0.00	222,135,007.66
	Total ASSETS	0.00	0.00	0.00	0.00	247,832,223.66
	Liabilities and Equity					
20000	LIABILITIES					
21000	Short Term Liabilities					
21010	Accounts Payable	0.00	0.00	0.00	0.00	4,000,000.00
	Total LIABILITIES	0.00	0.00	0.00	0.00	4,000,000.00
	Equity					
	Beginning Capital	57,958,055.91	57,958,055.91	57,958,055.91	57,958,055.91	0.00
	Contributions	0.00	0.00	0.00	0.00	243,832,223.64
	Net Income	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	0.00
	Withdrawals and Distributions	60,958,055.91	60,958,055.91	60,958,055.91	60,958,055.91	0.00
	Total Equity	0.00	0.00	0.00	0.00	243,832,223.64
	Total Liabilities and Equity	0.00	0.00	0.00	0.00	247,832,223.64



Transferring ownership interests: Process recap.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement Of Assets



Set Balance Sheet



Check Your Work

A client account: Transferring ownership interests.
Real-life scenario: Swift family.



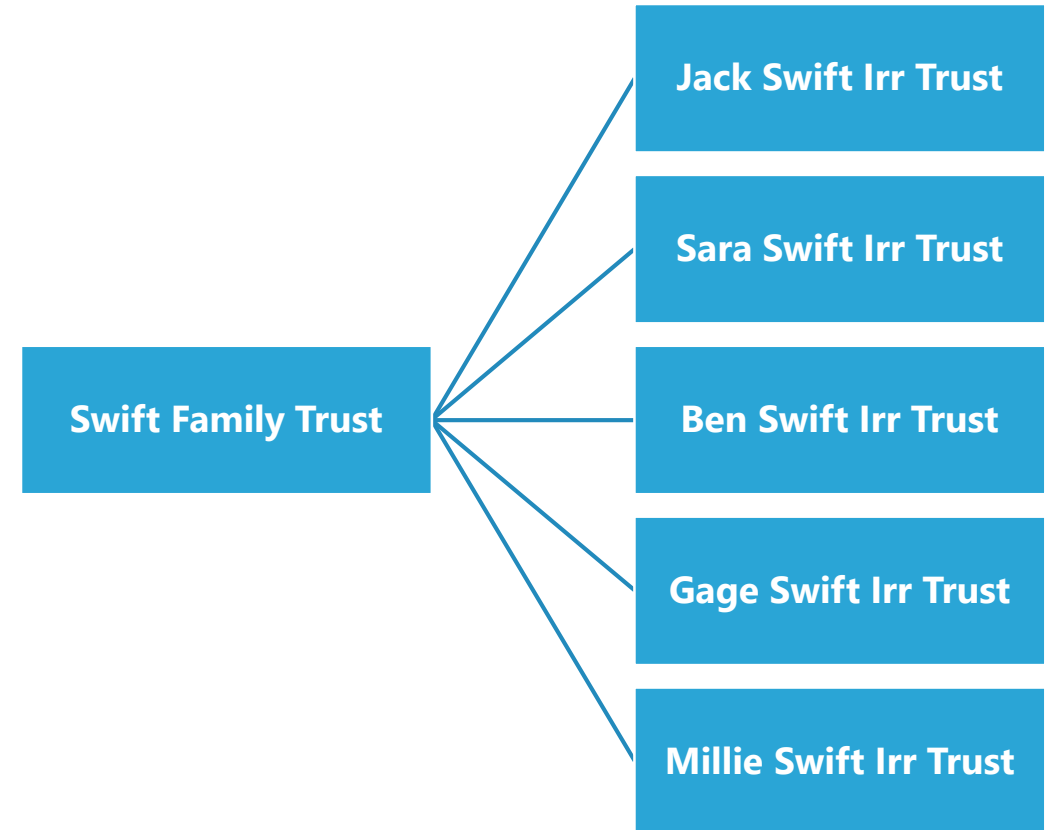
immersion 2024

Real-life scenario: Swift family.

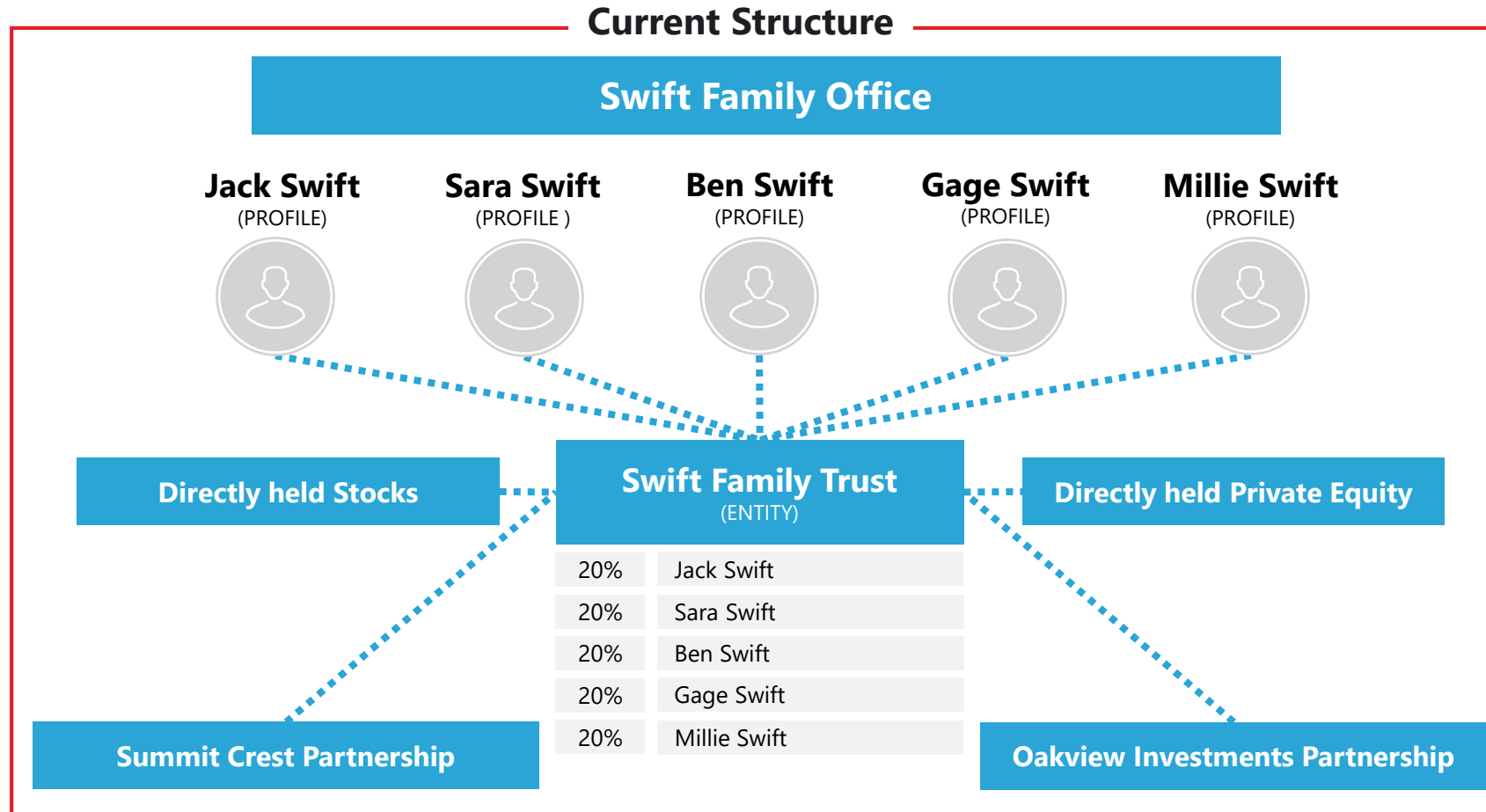
Objective: Dissolve and split existing Swift Family Trust into 5 existing trusts

Key considerations:

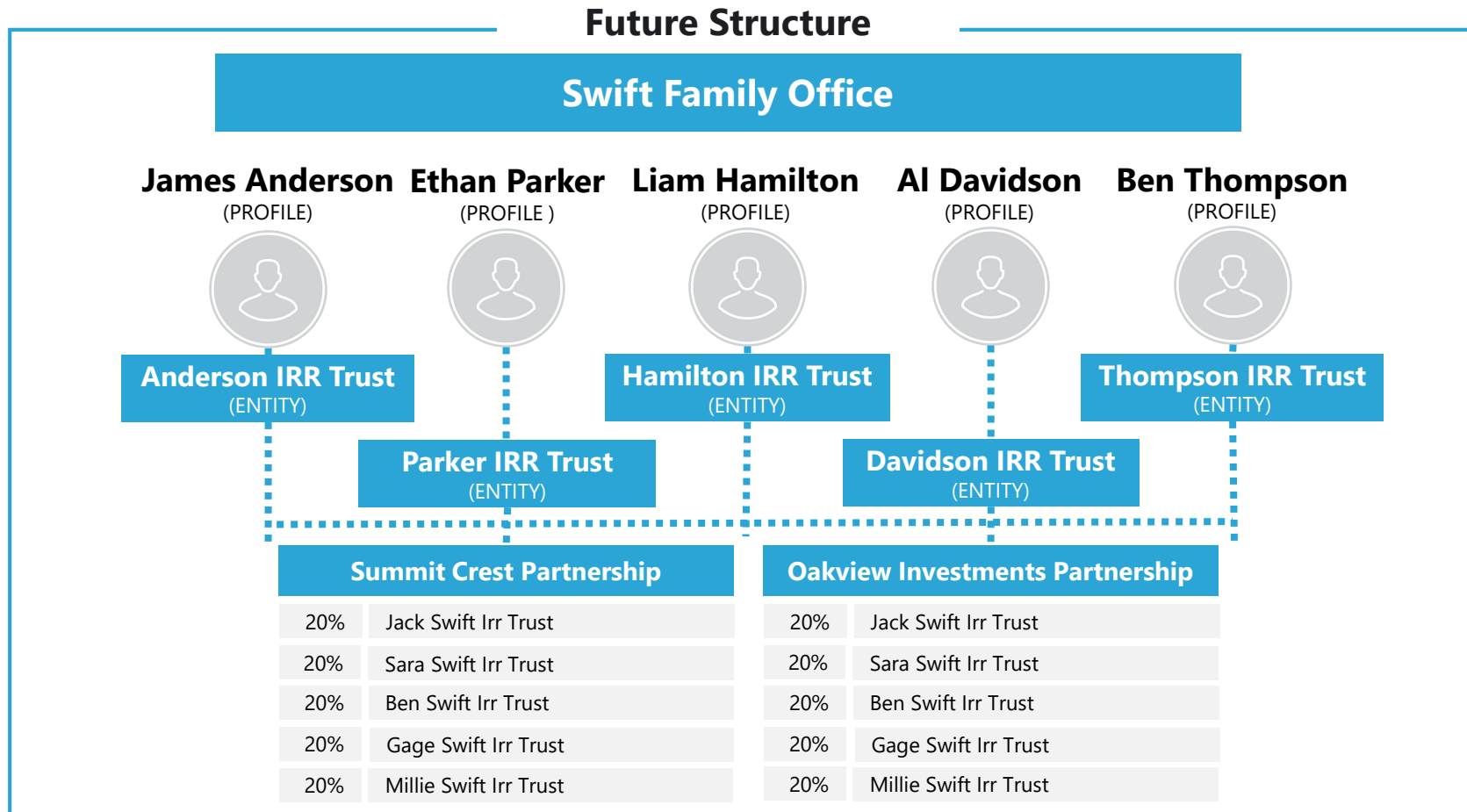
- Preliminary setup needed
- Moving equity from Individual Trusts to existing family trust
- Move all assets from Individual trust to family trust
- Stock transfers - Making sure basis and MVs are correct



Kelce Family: Current ownership structure.



Kelce Family: Future ownership structure.



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Transferring ownership interests: Setup.

1. Create *NEW* Entity owned equity accounts in existing Partnerships

- Summit Crest Partnership
- Oakview Investments Partnership

2. Create portfolios in each Irrevocable Trust

- Investment in Summit Crest Partnership
- Investment in Oakview Investments Partnership
- Stock and PE portfolios

3. Run reports prior to making transfers

- Balance Sheets, Income Statements, etc. for each Individual Trust



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Investor Capital Movements: Investor Module.

Task: Create investor module transfers for each nested position

NOTE: The Family Trust account will have one (1) transfer with 20% to each new partner.

	From :	To:
	Swift Family Trust	Jack Swift Irr Trust Sara Swift Irr Trust Ben Swift Irr Trust Gage Swift Irr Trust Millie Swift Irr Trust
Summit Crest	Swift Family Trust	Jack Swift Irr Trust Sara Swift Irr Trust Ben Swift Irr Trust Gage Swift Irr Trust Millie Swift Irr Trust
Oakview Investments	Swift Family Trust	Jack Swift Irr Trust Sara Swift Irr Trust Ben Swift Irr Trust Gage Swift Irr Trust Millie Swift Irr Trust

Investor Capital Movements: Investor Module.

Step-by-step:

1. Navigate to **Entity Menu** → **Investor Module** → **Account History** → **Capital Movements Tab**
2. Book a 3/31 Investor Module Transfer
3. Select Method → “Percent of Amount”
4. Select “Transfer Income”
5. Add a row for each Irrevocable trust account
6. Transfer % → .2 = 20% to each account

The screenshot shows the 'Edit Account Transfer' window. The 'Method' dropdown is set to 'Percent of Amount'. The 'Transfer Income' checkbox is checked. The 'To Account' dropdown is set to '30006 - Sara Swift Irr Trust'. The 'To Portfolio' dropdown is set to 'None'. The 'Type' dropdown is set to 'None'. A table of transfer rows is displayed, with a total percentage of 100.00%.

Transfer To Account	Transfer To Portfolio	AUM Fee	Income ...	Transfer %	Adj...
30002 - Jack Swift Irr Trust	None	0	0	0.2	<input type="checkbox"/>
30003 - Ben Swift Irr Trust	None	0	0	0.2	<input type="checkbox"/>
30004 - Gage Swift Irr Tr...	None	0	0	0.2	<input type="checkbox"/>
30005 - Millie Swift Irr Trust	None	0	0	0.2	<input type="checkbox"/>
30006 - Sara Swift Irr Trust	None	0	0	0.2	<input type="checkbox"/>

Transfer Total: 100.00%

Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Nested Investment Adjustments: Partners.

Helpful tips:

- **Investor Module Transfers** create auto-generated Nested Cost Adjustments
 - These auto generated entries offset to Intercompany
- **Cash Management** can be used to adjust equity and clear intercompany balances
 - Withdrawal from the Family Trust
 - Contribution to the Irrevocable Trusts

Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Movement of Assets: Stocks.

Task: Move Stocks using the Transfers & Gifting module

Step-by-step:

1. Navigate to **Enterprise Menu → Portfolio → Transfers & Gifting**
2. Create one (1) T&G entry for each trust
 - From the Family Trust to the Irrevocable trust
 - 20% of the portfolio in the Family Trust goes to each irrev trust
 - **NOTE:** Broker Statements will help determine specific tax lot detail
 - i.e. How tax lots were split between investors, what to do with fractional shares, etc.
 - **NOTE:** Users have the ability to copy T&G entries



Movement of Assets: Private Equity.

Task: Transfer Private Equity

Step-by-step:

1. Transfer **out** via Transfers and Gifting

- Transfer out at basis and market value
- Use Equity as From Account
- Remove remaining commitment

2. Transfer **in** via Private Equity module within Security Master

- Record a PE Commitment in Transfer in entities
- Each Commitment should be 20% of the original PE's remaining commitment
- Use Cash Management to contribute the amount of security relief from the Transfer Out (20% to each)
- Positive basis transfer to the security for 20% of the full market value amount
 - From the Asset/Liability account used in the Cash Management entry
- Negative Basis Transfer to the Security for 20% of the unrealized gains amount
 - From a non-disparity income statement account



Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Transferring ownership interests: Process.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

Transferring ownership interests: Process recap.



Setup



Investor Capital
Movements



Nested Investment
Adjustments



Movement of Assets



Set Balance Sheet



Check Your Work

A client account: Transferring ownership interests.

Real-life scenario: Client feedback.



immersion 2024

A client account: Transferring ownership interests.
Additional resources.



immersion 2024

Additional resources: Documentation.

Transfers and Gifting

<https://archway-technology-partners.helpdocsonline.com/transfers-gifting-overview>

Cash Management

<https://archway-technology-partners.helpdocsonline.com/cash-management-module>

Investor Module

[https://archway-technology-partners.helpdocsonline.com/account-history\\$capital%20movements](https://archway-technology-partners.helpdocsonline.com/account-history$capital%20movements)

Private Equity Transfers

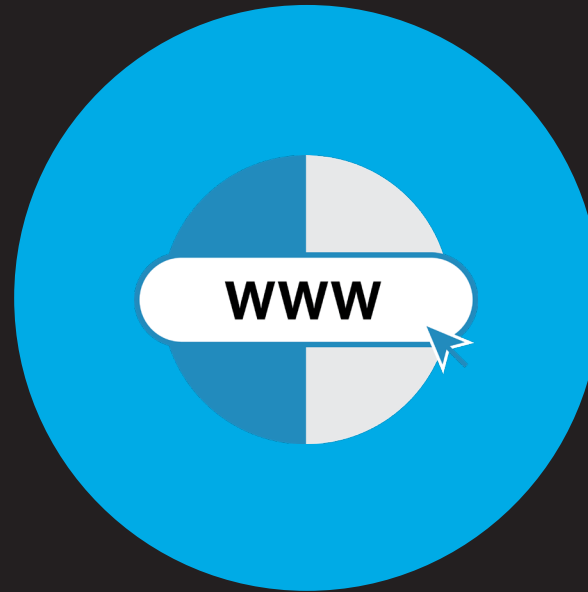
[https://archway-technology-partners.helpdocsonline.com/private-equity\\$PE%20Transfers](https://archway-technology-partners.helpdocsonline.com/private-equity$PE%20Transfers)

Basis Transfers

<https://archway-technology-partners.helpdocsonline.com/basis-transfers>



Additional resources: Immersion session materials.



Access the Immersion session materials
www.seic.com/2024imm

Additional resources: How to stay in touch.



Connect with your
Client Service team in Nashville



Contact support at
awsupport@seic.com

ARCHWAY PLATFORM

Questions.



immersion 2024

Where to next.



Coffee break
@ 10:30am



Late morning sessions
@ 10:45am



Lunch and entertainment
@ 12:00pm

Where to next.

1

Walk before your run: Explore the foundational reporting concepts that will enhance your reporting.

2

Realizing the full potential of your general ledger.

3

Insider tips: How to perform a more efficient data reconciliation.